

Credit Facility Originations User Manual  
Oracle Banking Digital Experience  
Patchset Release 21.1.5.0.0

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**ORACLE®**

Credit Facility Originations User Manual

May 2022

Oracle Financial Services Software Limited

Oracle Park

Off Western Express Highway

Goregaon (East)

Mumbai, Maharashtra 400 063

India

Worldwide Inquiries:

Phone: +91 22 6718 3000

Fax:+91 22 6718 3001

[www.oracle.com/financialservices/](http://www.oracle.com/financialservices/)

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# 1. Preface

## 1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

## 1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

## 1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit

<http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

## 1.4 Structure

This manual is organized into the following categories:

*Preface* gives information on the intended audience. It also describes the overall structure of the User Manual.

*Introduction* provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure. If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

## 1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Release 21.1.2.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals

## 2. Transaction Host Integration Matrix

### Legends

<b>NH</b>	No Host Interface Required.
✓	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

Sr. No	Transaction / Function Name	Oracle Banking Credit Facility Process Management System (OBCFPM) 14.4.0.0.0	Oracle FLEXCUBE Enterprise Limits and Collateral Management (ELCM) 14.4.0.0.0
1	Apply for New Facility	✓	NH
2	Amend Facility	✓	NH
3	Collateral Evaluation	✓	NH
4	Collateral Revaluation	✓	NH
3	Application Tracker	✓	NH

[Home](#)

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## 3. Apply For New Facility

Using this option, corporate customers can apply for a new credit facility by providing the information about their funding requirement, collateral details and uploading the supporting documents. Credit Facility along with its multiple child lines can be applied in a single application.

Credit Facility application goes through various stages starting from applying for a facility till sanction of facility.

On submission of Credit Facility Application from OBDX side, the request is sent to the mid office/back office system for further processing. Bank staff can view and process the application using back office or mid office systems integrated with OBDX.

Corporates can track the status of the facility applications using Application Tracker available within OBDX.

---

**Note:**

1) Corporate Credit Facility Management module support is currently not supported for mobile and tablet devices.

2) A new Facility can be applied by only those Corporates who have an existing Liability ID (maintained in ELCM application).

---

**Prerequisites:**

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

**How to reach here:**

*Credit Facility Management – Overview > Quick Links > Apply for New Facility*

*OR*

*Toggle Menu > Credit Facility Management > Apply for New Facility*

**To apply for a new facility:**

1. Navigate to the **Facility Application** screen. The **Facility Application – Summary** page appears.

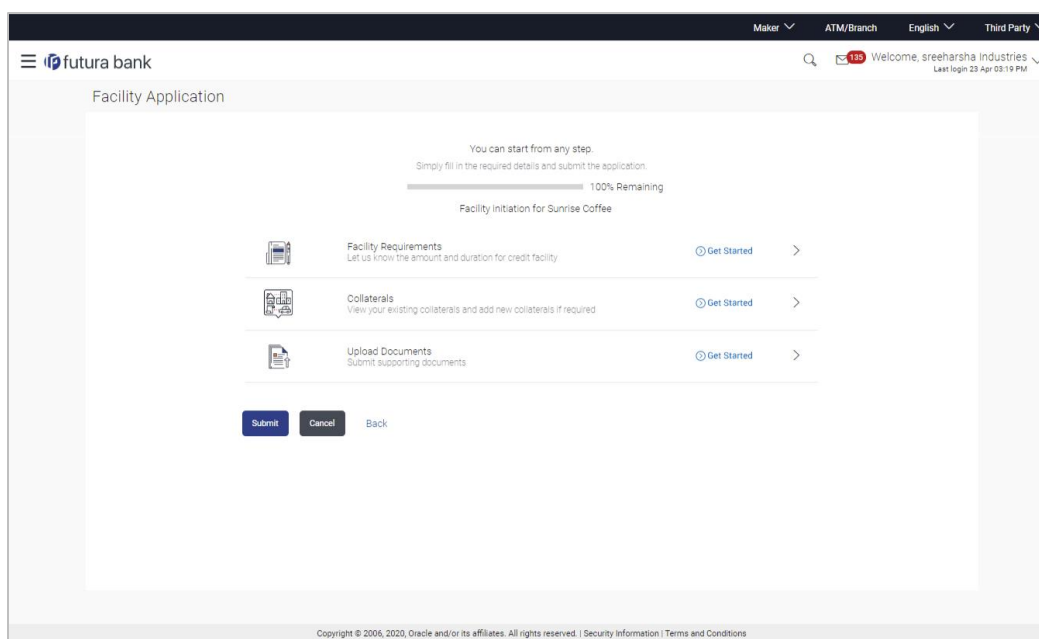
## Facility Application – Summary Page

Credit Facility Application summary page displays the summary of all steps involved in applying a facility along with the completion status of each step.

Following are the steps that are involved for applying a credit facility:

- **Facility Requirements:** In this step, the user needs to enter the facility requirement like facility amount, duration for which the credit facility is needed, category of the facility etc.
- **Collaterals:** This section lists all the collaterals mapped to the party. The user can add a new collateral by entering the required information like collateral type, description, purpose etc. in the Add Collaterals form.
- **Upload Documents:** This section lists all the documents, which are required to be submitted as part of facility application and the option to upload the document.

Screen also shows the overall facility application completion status with a progress bar. User can start filling up the application in any sequence i.e. user can click on any step and fill in the details. Application can be submitted for processing, only after filling the mandatory information required as a part of each step.



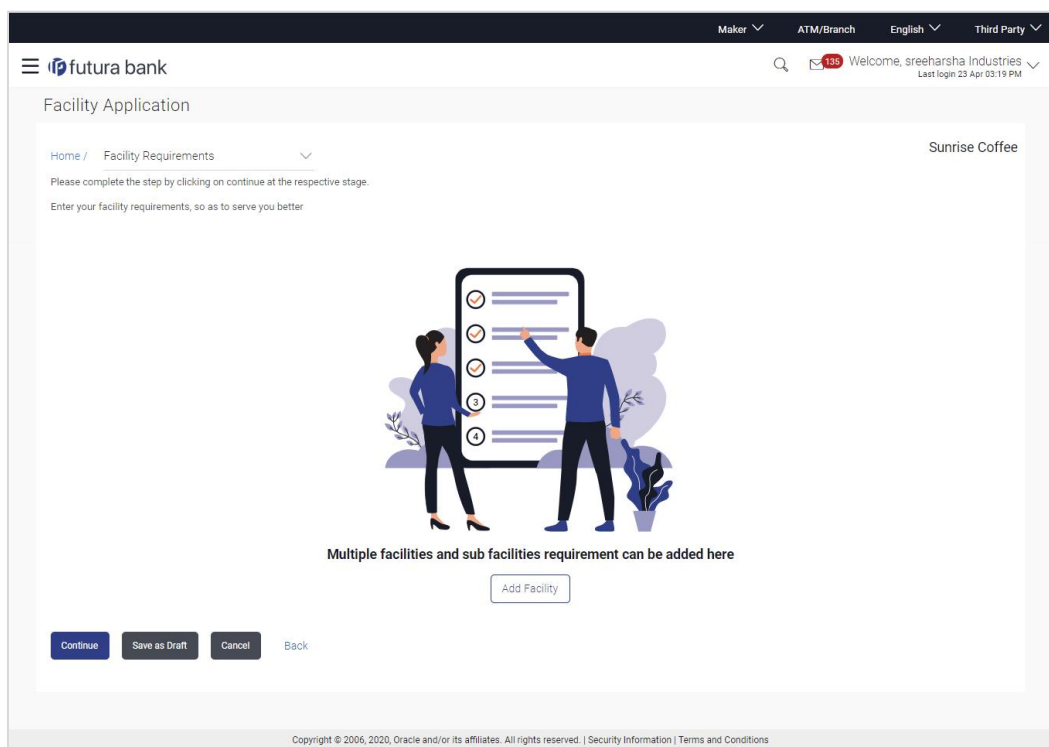
### Field Description

Field Name	Description
<b>Progress Bar</b>	The current status of the Credit Facility application completion is displayed graphically with the help of a progress bar.
<b>Facility Requirements</b>	The user clicks this link to define the facility related requirements.
<b>Collaterals</b>	The user clicks this link to define the collateral related requirements.

Field Name	Description
<b>Upload Documents</b>	The user clicks this link for uploading the documents.

2. Click the **Facility Requirements card**. The **Facility Application** screen appears.

### Facility Application



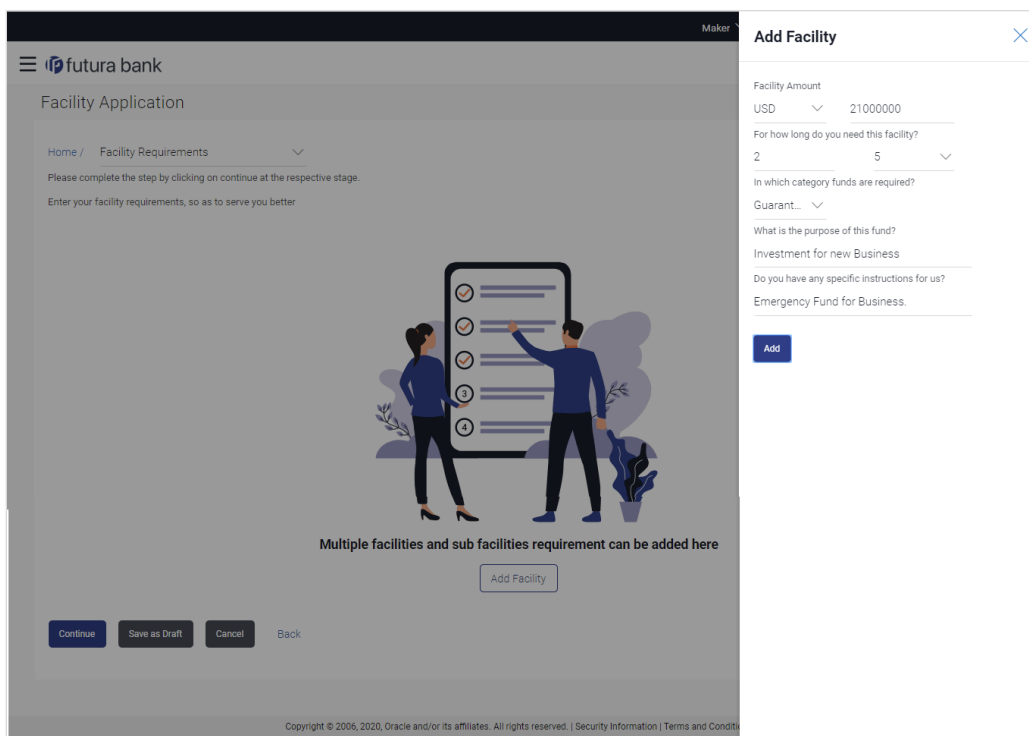
### Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details are to be filled for the facility application. OR Click the <b>Home</b> link to navigate back to facility application summary page.
<b>Party Name</b>	Displays the party name for whom the facility is to be applied.

3. Click **Add Facility**. The **Add Facility** overlay screen appears.



## Facility Requirements - Add Facility



### Field Description

Field Name	Description
------------	-------------

#### Add Facility Overlay

**Facility Currency** The currency in which facility is to be applied.

**Facility Amount** The amount for which the facility is to be applied.

**For how long do you need this facility?** The tenure for the facility in 'Year' and 'Months'.

**In which category funds are required?** The facility category under which facility is to be applied.

**What is the purpose of this fund?** The purpose for applying the facility.

Field Name	Description
<b>Do you have any specific instructions for us?</b>	The remarks/ instructions that needs to be communicated to the bank.
4.	From the <b>Currency</b> list, select the appropriate currency for the facility.
5.	In the <b>Amount</b> field, enter the amount for the facility.
6.	From the <b>Year and Month</b> list, select the tenure for the facility.
7.	From the <b>Funding Type</b> list, select the appropriate category for the facility.
8.	In the <b>Purpose</b> field, enter the purpose for applying for the facility.
9.	In the <b>Specific Instructions</b> field, enter the specific instructions to be given to the bank, if any.
10.	Click <b>Add</b> . The facility requirement details gets added in a card form in the <b>Facility Requirement Details</b> screen.

### Facility Application - Facility Requirement Details




This screen will display the facility requirements entered by the user. Also, the user can add multiple sub facilities under the main credit facility from this screen.

The screenshot shows the 'Facility Application' screen on the Futura Bank website. The user is logged in as 'sreeharsha Industries'. The page title is 'Facility Application' and the breadcrumb is 'Home / Facility Requirements'. The main heading is 'Facility Requirement Details'. The details shown are: Guarantee of \$21,000,000.00 for a tenure of 2 years 5 months, with the purpose being 'Investment for new Business' and 'Emergency Fund for Business'. At the bottom, there are buttons for 'Continue', 'Save as Draft', 'Cancel', and 'Back'.

### Field Description

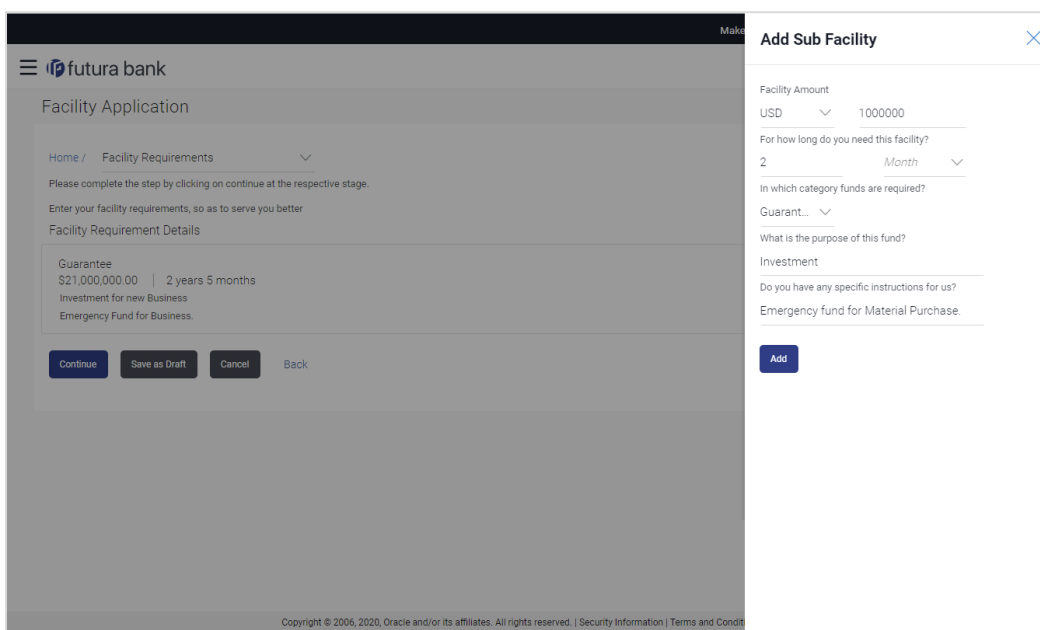
Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details are to be filled for the facility application. OR Click the <b>Home</b> link to navigate back to facility application summary page.

Field Name	Description
<b>Party Name</b>	Displays the party name for which the facility is to be applied.
<b>Facility Requirement Details</b>	The facility details such as facility currency, amount, purpose and tenure as entered by user will be displayed in a card form.

11. Click  and then click **Add Sub Facility** to add the sub facility details, if required. The **Add Sub Facility** overlay screen appears.  
OR
- Click  and then click **Edit Facility** to edit the filled in facility requirements. The **Edit Facility Details** overlay screen appears.  
OR
- Click  and then click **Remove Facility** to remove the added facility.  
OR
- Click **Continue** to go to the next step.  
OR
- Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).  
OR
- Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.  
OR
- Click **Back** to navigate back to the previous screen.

**Note:** Once the application is saved as draft, the user will be able to resume the application from Application Tracker.

### Facility Requirements - Add Sub Facility






The screenshot displays the 'Add Sub Facility' overlay screen. The main application background shows the 'Facility Application' page with a 'Facility Requirement Details' card. The overlay screen contains the following fields and options:

- Facility Amount:** USD (dropdown), 1000000
- For how long do you need this facility?:** 2 (dropdown), Month (dropdown)
- In which category funds are required?:** Guarant... (dropdown)
- What is the purpose of this fund?:** Investment
- Do you have any specific instructions for us?:** Emergency fund for Material Purchase.
- Buttons:** Add (blue), Continue (blue), Save as Draft (blue), Cancel (grey), Back (grey)

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Add Sub Facility Overlay</b>	
<b>Facility Currency</b>	The currency in which sub facility is to be applied.
<b>Facility Amount</b>	The amount for which the sub facility is to be applied.
<b>For how long do you need this facility?</b>	The tenure for the sub facility in 'Year' and 'Months'.
<b>In which category funds are required?</b>	The facility category under which sub facility is to be applied.
<b>What is the purpose of this fund?</b>	The purpose for applying the sub facility.
<b>Do you have any specific instructions for us?</b>	The remarks/ instructions that needs to be communicated to the bank.

12. Enter the relevant information, as required.
13. Click **Add**. The sub facility requirement details gets added in a card form.
14. Click **Continue** to go to the next step. Collaterals details page with all the collaterals mapped to the party appears.  
OR  
Click  and then click **Add Sub Facility** to add more sub facility details, if required. The **Add Sub Facility** overlay screen appears.  
OR  
Click  and then click **Edit Facility** to edit the filled in facility requirements. The **Edit Facility Details** overlay screen appears.  
OR  
Click  and then click **Remove Facility** to remove the added sub facility.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section.)  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.  
OR  
Click **Back** to navigate back to the previous screen.

---

**Note:** The user can add sub facilities up to seven levels.

---

## Facility Application - Collaterals

Maker ▼ ATM/Branch ▼ English ▼ Third Party ▼

136 Welcome, sreeharsha Industries ▼  
Last login 23 Apr 03:19 PM

### Facility Application

Home / Collaterals Sunrise Coffee

Please complete the step by clicking on continue at the respective stage.

Your existing collaterals are listed below, you can add new collaterals if required + Add Collaterals

Collateral Type	Collateral Amount	Utilized Amount	Available Amount	Revision Date
AUDICAR   AUDICAR	\$3,100,000.00	\$1,385,870.00	\$1,714,130.00	16 Mar 2019
AUDICAR1   AUDICAR1	\$2,800,000.00	\$1,285,870.00	\$1,514,130.00	14 Mar 2019
AUDICAR2   AUDICAR2	\$2,700,000.00	\$1,085,870.00	\$1,614,130.00	15 Mar 2019
COMMBUILDING   COMMBUILDING	\$2,100,000.00	\$1,800,000.00	\$300,000.00	17 Feb 2019
TCSSHARE1	\$18,000.00	\$180.00	\$17,820.00	18 Mar 2019
TCSSHARE5	\$18,000.00	\$1,180.00	\$16,820.00	17 Feb 2019
COMMERCIALLAND	\$18,000.00	-\$4,031,992,000.00	\$4,032,000,000.00	01 Mar 2019
TCSSHARE2	\$18,000.00	-\$9,820.00	\$27,820.00	28 Mar 2019
TCSSHARE3	\$18,000.00	-\$19,210.00	\$37,210.00	18 Jan 2019
TCSSHARE4	\$21,000.00	-\$6,020.00	\$27,020.00	13 Mar 2019
COMMERCIALLAND2	\$18,000.00	-\$4,031,992,000.00	\$4,032,000,000.00	01 Mar 2019
Machinery1	\$23,121.00	-\$4,031,976,879.00	\$4,032,000,000.00	01 Jan 2019
COMMERCIALLAND3	\$18,000.00	-\$38,311.00	\$56,311.00	11 Jul 2019
COMMERCIALLAND4	\$18,000.00	-\$192,000.00	\$210,000.00	03 Jan 2019

Continue
Save as Draft
Cancel
Back

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Navigating path to the step</b>	Select the step from the drop-down list to navigate to the step in which details are to be filled for the facility application. OR Click the <b>Home</b> link to navigate back to facility application summary.
<b>Party Name</b>	Displays the party name for whom the facility is to be applied.
<b>Collaterals</b>	
All the collaterals linked to the party gets displayed on this screen. User can also request for addition of new collateral from this screen.	
<b>Collateral ID</b>	Collateral ID of the facility.
<b>Collateral Description</b>	The description of the collateral.
<b>Collateral Amount</b>	This collateral amount evaluated against the pledged collateral.
<b>Utilized Amount</b>	The total utilized amount of the collateral.
<b>Available Amount</b>	The current available amount for collateral.
<b>Revision Date</b>	The revision date of the collateral.

15. Click **Add Collateral** to add the collateral details. The **Add Collateral** overlay screen appears.  
OR  
Click **Continue** to go to the next step.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section.)  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.  
OR  
Click **Back** to navigate back to the previous screen.

## Facility Application - Add Collaterals

**Facility Application - Add Collaterals**

Home / Collaterals

Please complete the step by clicking on continue at the respective stage.

Your existing collaterals are listed below, you can add new collaterals if required

Collateral Name	Collateral Amount	Utilized Amount	Available Amount	Revision Date
AUDICAR   AUDICAR	\$3,100,000.00	\$1,385,870.00	\$1,714,130.00	
AUDICAR1   AUDICAR1	\$2,800,000.00	\$1,285,870.00	\$1,514,130.00	
AUDICAR2   AUDICAR2	\$2,700,000.00	\$1,085,870.00	\$1,614,130.00	15 Mar 2019
COMMBUILDING   COMMBUILDING	\$2,100,000.00	\$1,800,000.00	\$300,000.00	17 Feb 2019
TCSSHARE1	\$18,000.00	\$180.00	\$17,820.00	18 Mar 2019
TCSSHARE3	\$18,000.00	-\$19,210.00	\$37,210.00	18 Jan 2019
COMMERCIALLAND4	\$18,000.00	-\$192,000.00	\$210,000.00	03 Jan 2019

Buttons: Continue, Save as Draft, Cancel, Back

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### Field Description

Field Name	Description
------------	-------------

<b>Please specify collateral type</b>	The collateral type like Plant & Machinery, Vehicle, Stocks etc.
---------------------------------------	--

<b>What would you describe this collateral as</b>	The description of the collateral.
---	------------------------------------

<b>What is the estimated value of this collateral?</b>	The estimated value of the collateral with selection of currency.
--	---

Field Name	Description
<b>What is the purpose of this collateral?</b>	The purpose for the new collateral.
<b>Any other comments?</b>	The remarks/ instructions that needs to be communicated to the bank, if any.

16. From the **Collateral type** list, select the appropriate collateral type.
17. In the **Collateral description** field, enter the description of the collateral.
18. From the **Currency** list, select the appropriate currency for entering the estimated value of collateral.
19. In the **Collateral estimated value** field, enter the collateral amount.
20. In the **Purpose** field, enter the purpose for collateral.
21. In the **Comments** field, enter the specific instructions to be given to the bank, if any.
22. Click **Add**. The new collateral is added as a new card on the **Collaterals Details** screen.



### Facility Application - Collaterals - New Collateral

Home / Collaterals

Maker | ATM/Branch | English | Third Party

Welcome, sreeharsha Industries

Last login: 23 Apr 03:19 PM

Facility Application

Sunrise Coffee

Please complete the step by clicking on continue at the respective stage.

Your existing collaterals are listed below, you can add new collaterals if required

Add Collaterals

Collaterals

<div style="display: flex; justify-content: space-between; align-items: center;"> <span>Fund Deposit with Nationalised Bank</span> <span style="font-size: 8px;">See</span> </div>				
<span style="font-size: 8px;">New</span>	Type DPST	Currency USD	Estimated Value 21000000	Purpose Pledged for New Business Facility


AUDICAR   AUDICAR	Collateral Amount \$3,100,000.00	Utilized Amount \$1,385,870.00	Available Amount \$1,714,130.00	Revision Date 16 Mar 2019
AUDICAR1   AUDICAR1	Collateral Amount \$2,800,000.00	Utilized Amount \$1,285,870.00	Available Amount \$1,514,130.00	Revision Date 14 Mar 2019
AUDICAR2   AUDICAR2	Collateral Amount \$2,700,000.00	Utilized Amount \$1,085,870.00	Available Amount \$1,614,130.00	Revision Date 15 Mar 2019
COMMBUILDING   COMMBUILDING	Collateral Amount \$2,100,000.00	Utilized Amount \$1,800,000.00	Available Amount \$300,000.00	Revision Date 17 Feb 2019
TCSSHARE1	Collateral Amount \$18,000.00	Utilized Amount \$180.00	Available Amount \$17,820.00	Revision Date 18 Mar 2019
TCSSHARE5	Collateral Amount \$18,000.00	Utilized Amount \$1,180.00	Available Amount \$16,820.00	Revision Date 17 Feb 2019
COMMERCIALLAND	Collateral Amount \$18,000.00	Utilized Amount -\$4,031,982,000.00	Available Amount \$4,032,000,000.00	Revision Date 01 Mar 2019
TCSSHARE2	Collateral Amount \$18,000.00	Utilized Amount -\$9,820.00	Available Amount \$27,820.00	Revision Date 28 Mar 2019
TCSSHARE3	Collateral Amount \$18,000.00	Utilized Amount -\$19,210.00	Available Amount \$37,210.00	Revision Date 18 Jan 2019
TCSSHARE4	Collateral Amount \$21,000.00	Utilized Amount -\$6,020.00	Available Amount \$27,020.00	Revision Date 13 Mar 2019
COMMERCIALLAND2	Collateral Amount \$18,000.00	Utilized Amount -\$4,031,982,000.00	Available Amount \$4,032,000,000.00	Revision Date 01 Mar 2019
Machinery1	Collateral Amount \$23,121.00	Utilized Amount -\$4,031,976,879.00	Available Amount \$4,032,000,000.00	Revision Date 01 Jan 2019
COMMERCIALLAND3	Collateral Amount \$18,000.00	Utilized Amount -\$38,311.00	Available Amount \$56,311.00	Revision Date 11 Jul 2019
COMMERCIALLAND4	Collateral Amount \$18,000.00	Utilized Amount -\$192,000.00	Available Amount \$210,000.00	Revision Date 03 Jan 2019

Continue
Save as Draft
Cancel
Back


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23. Click **Continue** to go to the next step. The **Facility Application - Upload Documents** screen to upload the documents appears.

OR

Click  and then click **Edit** to edit the details of newly added collateral. The **Add Collateral** overlay screen appears in the editable form.

OR

Click  and then click **Remove** to remove the newly added collateral.

OR

Click **Add Collaterals**, if you want to add more collaterals.

OR

Click **Load More Collaterals**, to load more collaterals.

OR

Click **Save as Draft** to save the application as a draft. The application gets saved as a draft, prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section.)

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.

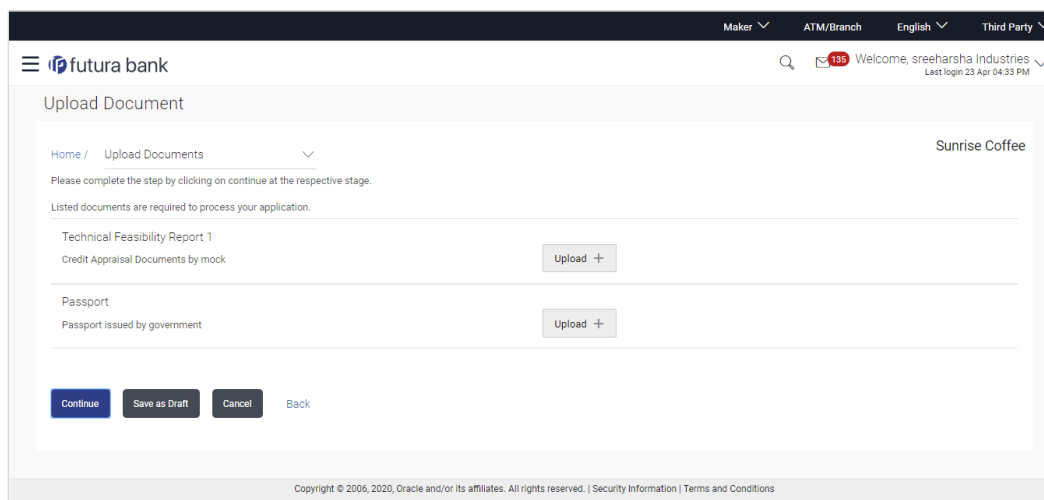
OR

Click **Back** to navigate back to the previous screen.

## Facility Application - Upload Documents

Following screen is shown when user clicks on 'Upload Documents' step from the 'Facility Application Summary Page' or on accessing the step from breadcrumb option available as a part of each step details screen or by clicking on continue on the collateral details page.


As a part of this step, corporate user can see the list of documents that needs to be submitted for applying a facility. User can upload the documents and proceed with the facility application. The list of documents displayed here are fetched from integrated mid-office/back office application.



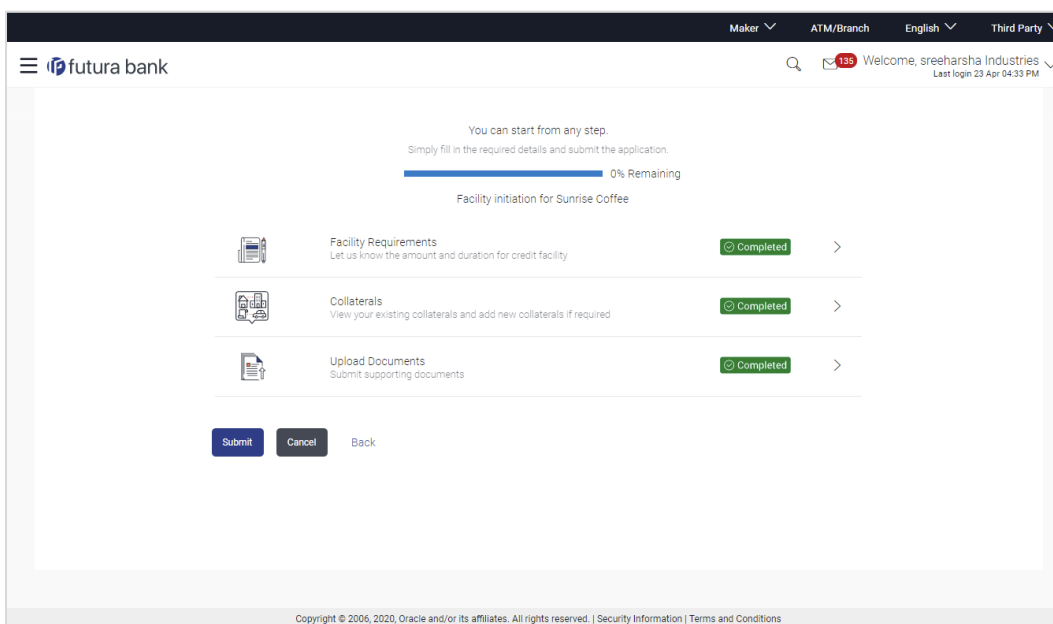
The screenshot displays the 'Upload Document' interface within the Futura Bank system. The header includes the bank logo, user name 'sreeharsha Industries', and last login time. The main content area lists two documents: 'Technical Feasibility Report 1' (Credit Appraisal Documents by mock) and 'Passport' (Passport issued by government). Each document has an 'Upload +' button. At the bottom, there are four buttons: 'Continue' (highlighted in blue), 'Save as Draft', 'Cancel', and 'Back'. The footer contains copyright information for Oracle.

## Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details are to be filled for the facility application. OR Click the <b>Home</b> link to navigate back to facility application
<b>Party Name</b>	Displays the party name for whom the facility is to be applied.
<b>Document Name</b>	The document that the corporate is expected to submit as a part of application.  The list of the documents is fetched from the mid-office based on the selected product type.

24. Click  to browse and upload the required document to process the application.
25. Select the appropriate file to be uploaded, and click **Open** to upload the documents.
26. Click **Continue**. The **Facility Application** screen displaying completion of all the three steps to apply for the facility appears.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section.)  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.  
OR  
Click **Back** to navigate back to the previous screen.

## Facility Application



The screenshot displays the 'Facility Application' interface on the Futura Bank website. At the top, there are navigation options for 'Maker', 'ATM/Branch', 'English', and 'Third Party'. The user is logged in as 'sreeharsha Industries' with the last login on 23 Apr 04:33 PM. The main content area shows a progress bar indicating '0% Remaining' for 'Facility initiation for Sunrise Coffee'. Below the progress bar, three steps are listed, each with a 'Completed' status and a right-pointing arrow:

- Facility Requirements**: Let us know the amount and duration for credit facility.
- Collaterals**: View your existing collaterals and add new collaterals if required.
- Upload Documents**: Submit supporting documents.

At the bottom of the application area, there are three buttons: 'Submit' (blue), 'Cancel' (black), and 'Back' (grey). The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.


27. Click **Submit**.  
OR  
Click the **link** against each card to view the **Facility Requirements/ Collaterals/ Upload Documents** section details.  
OR  
Click **Cancel** to cancel the operation and to navigate back to 'Dashboard'.  
OR  
Click **Back** to navigate back to the previous screen.
28. The **Facility Application - Review** screen appears.

### Facility Application - Review

The screenshot displays the 'Facility Application - Review' interface. At the top, there's a navigation bar with 'futura bank' logo and user information: 'Welcome, sreeharsha Industries' and 'Last login 23 Apr 04:33 PM'. The main content area is titled 'Facility Application' and features a yellow 'REVIEW' banner with a warning icon and the text: 'You have initiated a request for Facility Origination. Please review the details before you confirm!'. Below the banner are three expandable sections: 'Facility Requirements', 'Collaterals', and 'Upload Documents'. Each section contains a card with details and a 'Show More' button. The 'Collaterals' section includes a table with the following data:

Type	Currency	Estimated Value	Purpose
DPST	USD	21000000	Pledged for New Business Facility

At the bottom, there's a 'Terms and conditions' section with a checked checkbox 'I agree to the terms and conditions' and three buttons: 'Confirm', 'Cancel', and 'Back'. A footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

29. Click the **See Terms and Conditions** link to view the terms and conditions.
30. Select **I agree to the Term & Conditions** check box to accept the terms and conditions.
31. Verify the details, and click **Confirm**.  
OR  
Click  against the section that you want to edit. The screen appears in editable form.  
OR  
Click **Show More** to view the **Facility Requirements/ Collaterals/ Upload Documents** section details.  
OR  
Click **Cancel** to cancel the operation and to navigate back to 'Dashboard'.

OR

Click **Back** to navigate back to the previous screen.

32. On successful submission, confirmation message for initiating the facility request appears along with the application reference number to track the status of your application.

Click the **Back to Dashboard** link to go to Dashboard screen.

OR

Click the **Application Tracker** link to track your facility application.

## Facility Application - Confirm

Maker ATM/Branch English Third Party

futura bank Welcome, sreeharsha Industries Last login 23 Apr 04:33 PM

### Credit Facility application

**CONFIRMATION**  
Credit Facility application submitted successfully.

Reference Number  
2304F5E28003

Host Reference Number  
AT3OUPA14002ATE1

Status  
Completed

Credit Facility Application Number  
AT3OUPA14002ATE1

What would you like to do next?

[Go To Dashboard](#) [Go to Application Tracker](#) [New Facility Application](#)

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[Home](#)

## 4. Amend Facility

This option enables the corporate user to request for changes in an existing credit facility. These amendments could be with respect to enhancement of the limits, extension of tenure, addition of new collateral or upload of new documents.

Similar to New Facility origination, Facility Amendment also has various stages, using the OBDX platform user can only request for modification in his/her existing facility

On submission of Amendment of Credit Facility Application from OBDX side, the request is sent to the bank for further processing. Bank staff can view and process the application using back office or mid office systems integrated with OBDX.

Corporates can track the status of the amendment applications using Application Tracker available within OBDX.

### Prerequisites:

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

### How to reach here:

*Credit Facility Management – Overview > Quick Links > Amend Facility*

OR

*Toggle Menu > Credit Facility Management > Amend Facility*

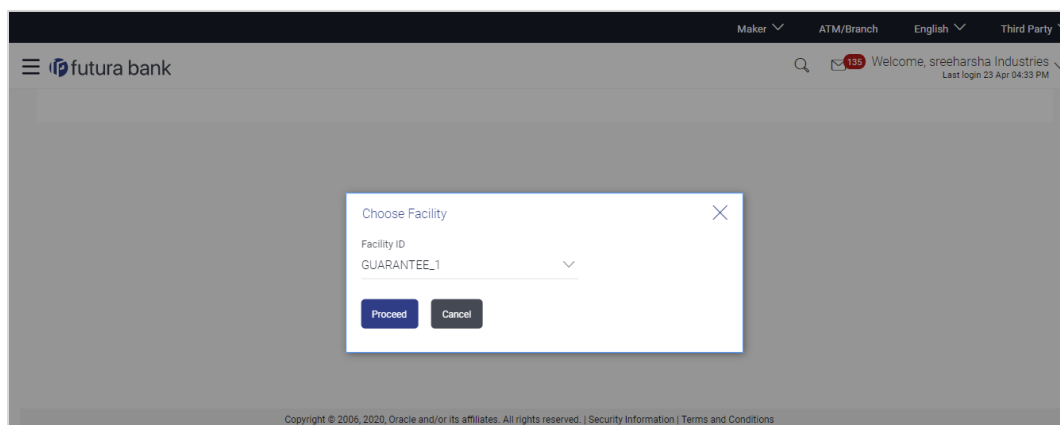
OR

*Toggle Menu > Credit Facility Management > Credit Facility > Facility Details > Amend Facility*

**To modify the details of an existing facility:** (in case the user has not clicked on Amend Facility from the Facility details screen)

1. Click the **Amend Facility** option (from toggle menu or from Quick links). A pop up having option to select the Facility ID appears.

### Amend Facility - Select Facility ID



## Field Description

Field Name	Description
<b>Facility ID</b>	List of all the Facility IDs mapped to the corporate.

- From the **Facility ID** field, select the appropriate facility ID.
- Click **Proceed**. The **Facility Application – Amendment** screen appears.  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard Screen**.

## Facility Application – Summary Page

Credit Facility Amendment Application summary page displays the summary of all steps involved in modification of a facility.

Following are the changes that the user can modify in an existing facility:

- Facility Amount
- Facility Tenure
- Addition of a New Sub-facility
- Addition of a new Collateral
- Upload of additional documents

User can select any of the step for modification from the home page, i.e. user can click on any step and modify the details.

The screenshot displays the 'Amend Facility' page on the Futura Bank portal. The page header includes the bank logo, user name 'sreeharsha Industries', and login time. The main content area shows a progress indicator for 'GUARANTEE\_1 of Sunrise Coffee' at 100% remaining. Below this, three steps are listed with 'Get Started' buttons: 'Facility Requirements' (Let us know the amount and duration for credit facility), 'Collaterals' (View your existing collaterals and add new collaterals if required), and 'Upload Documents' (Submit supporting documents). At the bottom, there are 'Submit', 'Cancel', and 'Back' buttons. The footer contains copyright information for Oracle.

## Field Description

Field Name	Description
<b>Facility Requirements</b>	The user clicks this link to modify the facility amount and tenure.
<b>Collaterals</b>	The user clicks this link to add a new collateral.
<b>Upload Documents</b>	The user clicks this link for uploading the documents.

4. Click the **Facility Requirements** card. The **Facility Application** screen appears.

## Facility Application - Facility Requirement Details

The screenshot displays the 'Amend Facility' interface. At the top, there's a navigation bar with the Futura Bank logo and user information: 'Welcome, sreeharsha Industries' and 'Last login 23 Apr 04:33 PM'. Below the navigation, the page title is 'Amend Facility'. A breadcrumb trail shows 'Home / Facility Requirements'. A message prompts the user to 'Please complete the step by clicking on continue at the respective stage.' and 'Enter your facility requirements, so as to serve you better'. The main section is titled 'Facility Requirement Details' and contains a table with the following data:

GUARANTEE_1						28 % Utilized
Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date	
GUARANTEE	Yes	£433,270.00	£121,324.66	£311,945.34	30 Apr 2021	



At the bottom of the table, there are four buttons: 'Continue' (highlighted in blue), 'Save as Draft', 'Cancel', and 'Back'. A footer at the very bottom contains the copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

## Field Description

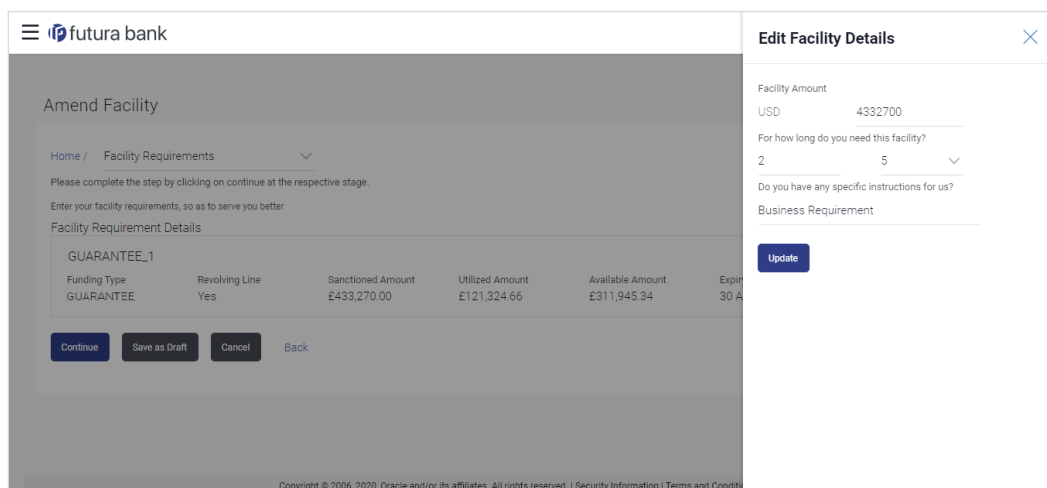
Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list whose details are to be filled for the facility application. OR Click the Home link to navigate back to facility application summary page.
<b>Party Name</b>	Displays the party name for whom the facility is being amended.
<b>Facility Requirement Details</b>	
This card shows the details of the selected facility.	
<b>Facility ID</b>	ID of the Credit Facility selected for amendment.
<b>Funding Type</b>	The purpose or the facility category under which the facility has been opened. For e.g. Term Loan, Working Capital Finance, Over draft, etc.



Field Name	Description
<b>Revolving Line</b>	This field displays if the facility is revolving or not.
<b>Sanctioned Amount</b>	The total limit amount sanctioned for the facility.
<b>Utilized Amount</b>	The amount utilized for the facility.
<b>Available Amount</b>	The current available amount for the facility.
<b>Expiry Date</b>	The date on which facility expires.
<b>% Utilized</b>	Displays the percentage utilization of the facility in a line graph.

- Click  and then click **Edit Facility** to modify the details of an existing facility. The **Edit Facility Details** overlay screen appears.  
OR  
Click  and then click **Add Sub Facility** to add the details for a sub facility under the selected facility. The **Add Sub Facility** overlay screen appears.  
OR  
Click **Continue** to go to the next step.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section)  
OR  
Click **Cancel** to cancel the transaction and navigate to the Dashboard Screen.  
OR  
Click **Back** to navigate back to the previous screen.

## Edit Facility Details



Amend Facility

Home / Facility Requirements

Please complete the step by clicking on continue at the respective stage.  
Enter your facility requirements, so as to serve you better

Facility Requirement Details

GUARANTEE_1	Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date
GUARANTEE		Yes	£433,270.00	£121,324.66	£311,945.34	30 A

Continue Save as Draft Cancel Back

**Edit Facility Details**

Facility Amount  
USD 4332700

For how long do you need this facility?  
2 5

Do you have any specific instructions for us?  
Business Requirement

Update

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## Field Description

Field Name	Description
------------	-------------

### Edit Facility Details

**Facility Currency** The currency in which facility was applied originally is displayed.

**Facility Amount** The amount for which the facility is applied.

**For how long do you need this facility?** The tenure for the facility in 'Year' and 'Months'.

**Do you have any specific instructions for us?** The remarks/ instructions that needs to be communicated to the bank.

- In the **Currency** list, system displays the currency in which the facility was originally applied.
- In the **Amount** field, modify the amount for the facility, if required.
- From the **Year** and **Month** list, modify the tenure for the facility if required.
- In the **Specific Instructions** field, modify the specific instructions to be given to the bank, if any.
- Click **Update**. The **Facility Requirement Details** screen gets updated and facility details will be saved and appear in a card form, with old and newly edited details.

## Amend Facility - Facility Requirement Details

The screenshot shows the 'Amend Facility' interface. At the top, there's a navigation bar with 'futura bank' logo and user information: 'Welcome, sreeharsha Industries', 'Last login 23 Apr 04:33 PM'. The main content area is titled 'Amend Facility' and includes a breadcrumb 'Home / Facility Requirements'. Below this, there's a table for 'Facility Requirement Details' for 'GUARANTEE\_1'.

Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date	28 % Utilized
	Yes	£433,270.00	£121,324.66	£311,945.34	30 Apr 2021	<div style="width: 28%;"></div>

Below the table is the 'Amended Details' section:

Facility Amount	Tenure	Instructions for bank
\$4,332,700.00	2 years 1 months	Business Requirement

At the bottom of the form, there are four buttons: 'Continue', 'Save as Draft', 'Cancel', and 'Back'. The footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

11. Click **Continue** to go to the next step.

OR

Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with a draft name. (For more information, refer [Save as Draft](#) section).

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.

OR

Click **Back** to navigate back to the previous screen.

OR

Click 

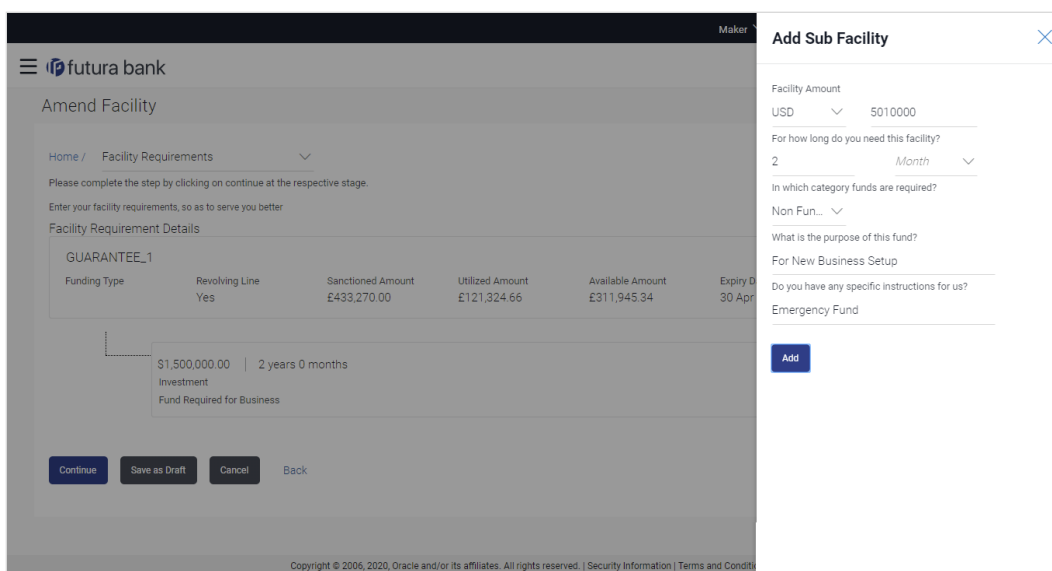
and then click **Add Sub Facility** to add the details for a sub facility under the selected facility. The **Add Sub Facility** overlay screen appears.

OR

Click 

and then click **Edit Facility** to modify any other details of an existing facility, if required. The **Edit Facility Details** overlay screen appears.

## Add Sub Facility



The screenshot shows the 'Add Sub Facility' overlay screen. The background is the 'Amend Facility' screen with the following details:

Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry D
GUARANTEE_1	Yes	£433,270.00	£121,324.66	£311,945.34	30 Apr

The overlay form contains the following fields:

- Facility Amount: USD, 5010000
- For how long do you need this facility?: 2 Month
- In which category funds are required?: Non Fun...
- What is the purpose of this fund?: For New Business Setup
- Do you have any specific instructions for us?: Emergency Fund

Buttons at the bottom of the overlay: Add

## Field Description

Field Name	Description
------------	-------------




### Add Sub Facility Overlay

**Facility Currency** The currency in which sub facility is to be applied.

**Facility Amount** The amount for which the sub facility is to be applied.

**For how long do you need this facility?** The tenure for the sub facility in 'Year' and 'Months'.

Field Name	Description
<b>In which category funds are required?</b>	The facility category under which sub facility is to be applied.
<b>What is the purpose of this fund?</b>	The purpose for applying the sub facility.
<b>Do you have any specific instructions for us?</b>	The remarks/ instructions that needs to be communicated to the bank.

12. Enter the relevant information, as required.
13. Click **Add**. The sub facility Requirement details gets added in a card form.
14. Click **Continue** to go to the next step. Collaterals details page with all the collaterals mapped to the party appears.  
OR  
Click  and then click **Add Sub Facility** to add more sub facility details, if required. The **Add Sub Facility** overlay screen appears.  
OR  
Click  and then click **Edit Facility** to amend the facility, if required. The **Edit Facility Details** overlay screen appears.  
OR  
Click  and then click **Remove Facility to remove the added sub facility**.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.  
OR  
Click **Back** to navigate back to the previous screen.

---

**Note:** The user can add sub facilities up to seven levels.

---

## Facility Application - Collaterals

Maker ▼ ATM/Branch English ▼ Third Party ▼

136 Welcome, sreeharsha Industries2 ▼  
Last login 23 Apr 05:21 PM

### Amend Facility

Home / Collaterals Sunrise Coffee

Please complete the step by clicking on continue at the respective stage.

Your existing collaterals are listed below, you can add new collaterals if required + Add Collaterals

Collaterals

No items to display.

<b>AUDICAR   AUDICAR</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$3,100,000.00	\$1,385,870.00	\$1,714,130.00	16 Mar 2019
<b>AUDICAR1   AUDICAR1</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$2,800,000.00	\$1,285,870.00	\$1,514,130.00	14 Mar 2019
<b>AUDICAR2   AUDICAR2</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$2,700,000.00	\$1,085,870.00	\$1,614,130.00	15 Mar 2019
<b>COMMBUILDING   COMMBUILDING</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$2,100,000.00	\$1,800,000.00	\$300,000.00	17 Feb 2019
<b>TCSSHARE1</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$18,000.00	\$180.00	\$17,820.00	18 Mar 2019
<b>TCSSHARE5</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$18,000.00	\$1,180.00	\$16,820.00	17 Feb 2019
<b>COMMERCIALLAND2</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$18,000.00	-\$4,031,982,000.00	\$4,032,000,000.00	01 Mar 2019
<b>Machinery1</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$23,121.00	-\$4,031,976,879.00	\$4,032,000,000.00	01 Jan 2019
<b>COMMERCIALLAND3</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$18,000.00	-\$38,311.00	\$56,311.00	11 Jul 2019
<b>COMMERCIALLAND4</b>		Utilized Amount	Available Amount	Revision Date
Collateral Amount	\$18,000.00	-\$192,000.00	\$210,000.00	03 Jan 2019

Continue
Save as Draft
Cancel
Back

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Navigating path to the step</b>	Select the step from the drop- down list whose details needs to be filled for the facility modification. OR Click the Home link to navigate back to facility application summary page.
<b>Party Name</b>	Displays the party name for whom the facility is to be applied.
<b>Collaterals</b>	
All the collaterals linked to the party gets displayed on this screen. User can also request for addition of new collateral from this screen.	
<b>Collateral ID</b>	Collateral ID of the facility.
<b>Collateral Description</b>	The description of the collateral.
<b>Collateral Amount</b>	The collateral amount evaluated against the pledged collateral.
<b>Utilized Amount</b>	The total utilized amount of the collateral.
<b>Available Amount</b>	The current available amount for collateral.
<b>Revision Date</b>	The revision date of the collateral.

15. Click **Add Collateral** to add the collateral details. The **Add Collateral** overlay screen appears.  
OR  
Click **Continue** to go to the next step.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, click [Save as Draft](#).)  
OR  
Click **Cancel** to cancel the transaction and navigate to the Dashboard Screen.  
OR  
Click **Back** to navigate back to the previous screen.

## Facility Application - Add Collaterals

The screenshot shows the 'Add Collaterals' form in the Futura Bank system. The main screen displays a table of existing collaterals with columns for Collateral Amount, Utilized Amount, and Available Amount. The 'Add Collaterals' modal is open, showing fields for collateral type (Vehicle), description (Industry vehicle), estimated value (USD 3100000), purpose (Pledged for Business), and comments (Heavy Vehicle). An 'Add' button is at the bottom of the modal.

### Field Description

Field Name	Description
<b>Please specify collateral type</b>	The collateral type like Plant & Machinery, Vehicle, Stocks etc.
<b>What would you describe this collateral as</b>	The description of the collateral.
<b>What is the estimated value of this collateral?</b>	The estimated value of the collateral with selection of currency.
<b>What is the purpose of this collateral?</b>	The purpose for the new collateral.
<b>Any other comments?</b>	The remarks/ instructions that needs to be communicated to the bank, if any.

16. From the **Collateral type** list, select the appropriate collateral type.
17. In the **Collateral description** field, enter the description of the collateral.
18. From the **Currency** list, select the appropriate currency.
19. In the **Collateral estimated value** field, enter the collateral amount.
20. In the **Purpose** field, enter the purpose for collateral.
21. In the **Comments** field, enter the specific instructions to be given to the bank, if any.
22. Click **Add**. The new collateral is added as a new card on the **Collaterals Details** screen.

### Facility Application - Collaterals - New Collateral

Amend Facility

Home / Collaterals

Please complete the step by clicking on continue at the respective stage.

Your existing collaterals are listed below, you can add new collaterals if required

[Add Collaterals](#)

Collateral	Type	Currency	Estimated Value	Purpose
Industry vehicle	VHCL	USD	3100000	Pledged for Business
<b>AUDICAR   AUDICAR</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$3,100,000.00	\$1,385,870.00	\$1,714,130.00	16 Mar 2019	
<b>AUDICAR1   AUDICAR1</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$2,800,000.00	\$1,285,870.00	\$1,514,130.00	14 Mar 2019	
<b>AUDICAR2   AUDICAR2</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$2,700,000.00	\$1,085,870.00	\$1,614,130.00	15 Mar 2019	
<b>COMMBUILDING   COMMBUILDING</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$2,100,000.00	\$1,800,000.00	\$300,000.00	17 Feb 2019	
<b>TCSHARE1</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$18,000.00	\$180.00	\$17,820.00	18 Mar 2019	
<b>TCSHARE5</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$18,000.00	\$1,180.00	\$16,820.00	17 Feb 2019	
<b>COMMERCIALLAND</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$18,000.00	-\$4,031,982,000.00	\$4,032,000,000.00	01 Mar 2019	
<b>TCSHARE2</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$18,000.00	-\$9,820.00	\$27,820.00	28 Mar 2019	
<b>TCSHARE3</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$18,000.00	-\$19,210.00	\$37,210.00	18 Jan 2019	
<b>TCSHARE4</b>				
Collateral Amount	Utilized Amount	Available Amount	Revision Date	
\$21,000.00	-\$6,020.00	\$27,020.00	13 Mar 2019	

[Continue](#) [Save as Draft](#) [Cancel](#) [Back](#)

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23. Click **Continue** to go to the next step. The **Facility Application - Upload Documents** screen to upload the documents appears.

OR

Click and then click **Edit** to edit the newly added collateral. The **Add Collateral** overlay screen appears in the editable form.



OR

Click  and then click **Remove** to remove the newly added collateral.

OR

Click **Add Collaterals**, if you want to add more collaterals.

OR

Click **Save as Draft** to save the application as a draft. . The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.

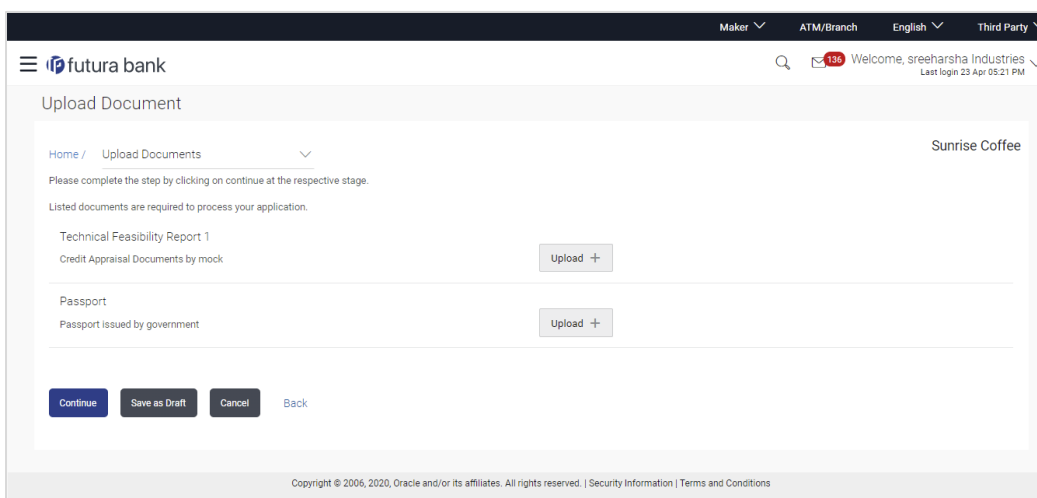
OR

Click **Back** to navigate back to the previous screen.

## Facility Application - Upload Documents

Following screen is shown when user clicks on 'Upload Documents' step from the 'Facility Application Summary Page' or on accessing the step from breadcrumb available as a part of each step details screen or by clicking on continue on the collateral details page.


As a part of this step, corporate user can see the list of documents that needs to be submitted for applying a facility. User can upload the documents and proceed with the facility application. The list of documents displayed here are fetched from integrated mid-office/back office application.



The screenshot shows the 'Upload Document' interface. At the top, there's a navigation bar with 'futura bank' logo and user information: 'Welcome, sreeharsha Industries', 'Last login 23 Apr 05:21 PM'. Below the navigation, there's a breadcrumb 'Home / Upload Documents' and a 'Sunrise Coffee' label. The main content area contains instructions: 'Please complete the step by clicking on continue at the respective stage.' and 'Listed documents are required to process your application.' There are two document entries: 'Technical Feasibility Report 1' and 'Passport', each with an 'Upload +' button. At the bottom, there are four buttons: 'Continue', 'Save as Draft', 'Cancel', and 'Back'. A footer contains copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

## Field Description

Field Name	Description
<b>Party Name</b>	Displays the party name for whom the facility is to be applied.
<b>Document Name</b>	The document that the corporate is expected to submit as a part of application. The list of the documents is fetched from the mid-office based on the selected product type.

24. Click  against each document to browse and upload the required document to process the application.

25. Select the appropriate file to be uploaded, and click **Open** to upload the documents.
26. Click **Continue**. The **Facility Application** screen displaying all the three steps completed for facility application appears.
  - OR
  - Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section.)
  - OR
  - Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.
  - OR
  - Click **Back** to navigate back to the previous screen.

## Facility Application

The screenshot displays the 'Facility Application' interface on the Futura Bank portal. At the top, there are navigation options for 'Maker', 'ATM/Branch', 'English', and 'Third Party'. The user is identified as 'sreeharsha Industries' with a last login of '23 Apr 05:21 PM'. The main content area shows a progress indicator for 'GUARANTEE\_1 of Sunrise Coffee' at '0% Remaining'. Below this, three application steps are listed, each with a 'Completed' status and a right-pointing arrow: 'Facility Requirements' (Let us know the amount and duration for credit facility), 'Collaterals' (View your existing collaterals and add new collaterals if required), and 'Upload Documents' (Submit supporting documents). At the bottom of the application area, there are three buttons: 'Submit' (in blue), 'Cancel', and 'Back'.

27. Click **Submit**.
  - OR
  - Click the link against each card to view the **Facility Requirements/ Collaterals/ Upload Documents** section details.
  - OR
  - Click **Cancel** to cancel the operation and to navigate back to 'Dashboard'.
  - OR
  - Click **Back** to navigate back to the previous screen.
28. The **Facility Application - Review** screen appears.

## Amend Facility - Review

Viewer ATM/Branch English

futura bank Search ... Welcome, Sreeharsha Industries Last login 07 Jun 06:21 PM

### Amend Facility

ACME Corporation | \*\*\*409

**REVIEW**  
You have initiated a request for Facility Amendment. Please review the details before you confirm!

**Facility Requirements**

FAC1_1		Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date	0 % Utilized
Funding Type	Revolving Line	GBP5,377,219.53	GBP0.00	GBP5,377,219.53		
AR FINANCE						
Yes						

Amended Details

Facility Amount	Tenure	Instructions For Bank
USD5,577,219.53	3 years 10 months	

Show More

**Collaterals**

Show More

**Upload Documents**

Application Form

Show More


**Terms and conditions**

I agree to the terms and conditions

Confirm Cancel Back Download

Help

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29. Click the **Terms and Conditions** link to view the terms and conditions.
30. Select the **I agree to the Term & Conditions** check box to accept the terms and conditions.
31. Verify the details, and click **Confirm**.  
OR  
Click  against the section that you want to edit. The screen appears in editable form.  
OR  
Click **Show More** to view the **Facility Requirements/ Collaterals/ Upload Documents** section details.  
OR  
Click **Cancel** to cancel the operation and to navigate back to '**Dashboard**'.  
OR  
Click **Back** to navigate back to the previous screen.  
OR  
Click **Download** to download and view the facility amendment details in PDF format.
32. The message for initiating the facility request appears along with the application reference number to track the status of your application.

[Home](#)

## 5. Apply For Sub Facility

Using this option, corporate users can apply for a new sub facility to an existing credit facility. The user selects the credit facility under which the new sub facility needs to be applied. Multiple Sub facilities can also be applied with this option.

### Prerequisites:

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

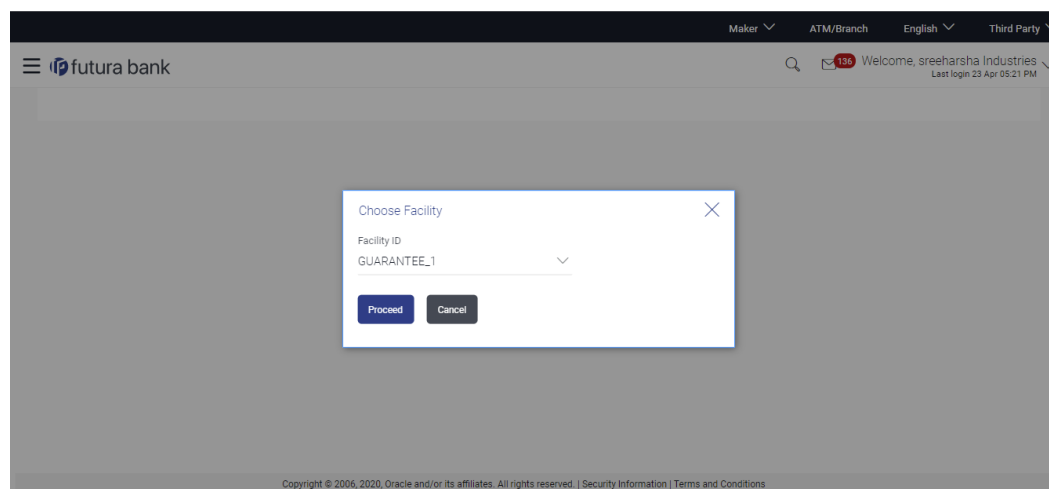
### How to reach here:

*Toggle Menu > Credit Facility Management > Credit Facility > Apply for Sub Facility*

### To apply for a new sub facility:

1. Click the **Apply for Sub Facility** option (from toggle menu or from Quick links). A pop up having option to select the Facility ID appears.

### Sub Facility Application - Select Facility ID



### Field Description

Field Name	Description
<b>Facility ID</b>	List of all the Facility IDs mapped to the corporate.

2. From the **Facility ID** field, select the appropriate facility ID.
3. Click **Proceed**. The **Facility Application – Amendment** screen appears.  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard Screen**.

## Facility Application – Summary Page

Credit Facility Amendment Application summary page displays the summary of all steps involved along with the completion status of each step.


The screenshot shows the 'Amend Facility' page in the Futura Bank portal. The page header includes the Futura Bank logo, user name 'sreeharsha Industries', and last login time '23 Apr 05:21 PM'. The main content area displays a progress bar at 100% remaining and three main steps: Facility Requirements, Collaterals, and Upload Documents, each with a 'Get Started' button. The facility name is 'GUARANTEE\_1 of Sunrise Coffee'. At the bottom, there are 'Submit', 'Cancel', and 'Back' buttons.

4. Click the **Facility Requirements** card. The Facility Application screen appears.

## Facility Application - Facility Requirement Details

The screenshot shows the 'Facility Requirement Details' page in the Futura Bank portal. The page header includes the Futura Bank logo, user name 'sreeharsha Industries', and last login time '23 Apr 04:33 PM'. The main content area displays a table with columns for Funding Type, Revolving Line, Sanctioned Amount, Utilized Amount, Available Amount, and Expiry Date. The facility name is 'Sunrise Coffee'. At the bottom, there are 'Continue', 'Save as Draft', 'Cancel', and 'Back' buttons.

Facility Requirement Details						28 % Utilized
GUARANTEE_1						
Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date	
GUARANTEE	Yes	£433,270.00	£121,324.66	£311,945.34	30 Apr 2021	

5. Click  and then click **Add Sub Facility** to add the details for a sub facility under the selected facility. The **Add Sub Facility** overlay screen appears.

## Add Sub Facility

The screenshot shows the 'Add Sub Facility' overlay on top of the 'Amend Facility' page. The main page displays a table with the following data:

Funding Type	Revolving Line	Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date
GUARANTEE_1	Yes	£433,270.00	£121,324.66	£311,945.34	30 Apr 2021

The 'Add Sub Facility' overlay form contains the following fields:

- Facility Amount: USD 2100000
- For how long do you need this facility?: 1 to 5
- In which category funds are required?: Guarant...
- What is the purpose of this fund?: For New Business
- Do you have any specific instructions for us?: Emergency Fund

Buttons: Continue, Save as Draft, Cancel, Back, Add.

## Sub Facility Application - Sub Facility Requirement Details

This screen will display the sub facility requirements entered by the user. Also, the user can add multiple sub facilities under the main credit facility from this screen.

The screenshot shows the 'Sub Facility Requirement Details' screen. It displays a table with the following data:

Sanctioned Amount	Utilized Amount	Available Amount	Expiry Date
£433,270.00	£121,324.66	£311,945.34	30 Apr 2021


A sub-facility entry is shown below the table:

- Amount: \$2,100,000.00
- Duration: 1 year 5 months
- Purpose: For New Business
- Category: Emergency Fund


Buttons: Continue, Save as Draft, Cancel, Back.

- Click **Continue** to go to the next step. Collaterals details page with all the collaterals mapped to the party appears.

OR

Click  and then click **Add Sub Facility** to add more sub facility details, if required. The **Add Sub Facility** overlay screen appears.

OR

Click  and then click **Edit Facility** to edit the filled in facility requirements. The **Edit Facility Details** overlay screen appears.

OR

Click  and then click **Remove Facility** to remove the added facility.

OR

Click **Save as Draft** to save the application as a draft. The application is save as a draft prompting the user to save the application with the draft name. gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).

OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.

OR

Click **Back** to navigate back to the previous screen.

For information on adding Collaterals and uploading documents, refer **Amend Facility** section.

---

**Note:**

- 1) Once the application is saved as draft, the user will be able to resume the application from Application Tracker.
  - 2) The user can add sub facilities up to seven levels.
- 

[Home](#)

---

## 6. Collateral Evaluation

Collateral Evaluation is a process in which the customer approaches the bank and requests the bank to evaluate his collateral. Bank assess the collateral and informs the customer about the value of the collateral that the Bank can offer, if the customer agrees to the value proposed by the bank and to the other Terms and Conditions, then the collateral gets pledged with the Bank.

Using this option, corporate customers can request for evaluation of a collateral by providing the required details like collateral type, its description, market value, its ownership information and the details of banks where the collateral is already pledged. Corporate user can also upload the required supporting documents using the OBDX platform.

Collateral evaluation process goes through various stages starting from providing the details of collateral that is to be evaluated, until the review and acceptance of collateral evaluation application.

Corporate user can track the status of the collateral evaluation applications using Application Tracker available within OBDX and can view, download and accept or reject the Collateral Evaluation offer generated by the mid office/back office.

### Prerequisites:

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

### How to reach here:

*Toggle Menu > Credit Facility Management > Collaterals > Collateral Evaluation*

### To request for Collateral evaluation:

1. Navigate to the **Collateral Evaluation** screen. The **Collateral Evaluation – Summary** page appears.

### Collateral Evaluation – Summary Page

Collateral Evaluation summary page displays the summary of all steps involved in evaluation with the completion status of each step.

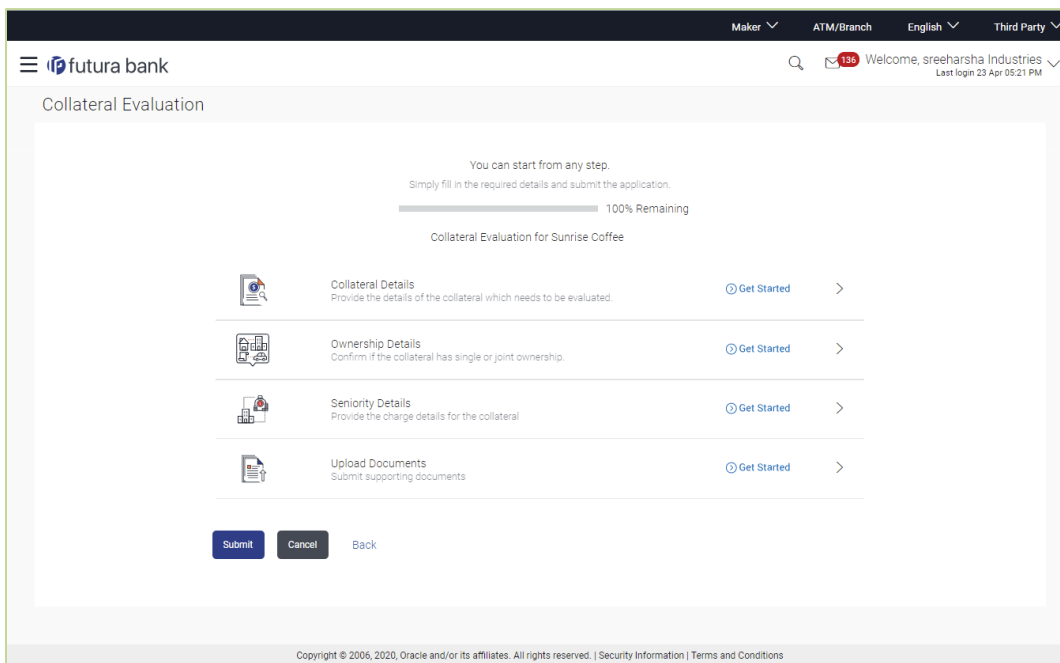
Following are the steps involved in the evaluation of a collateral:

- **Collateral Details:** In this section, user needs to provide the details of all the collateral, which needs to be evaluated. User needs to provide information like collateral type, estimated value of the collateral, description, purpose, insurance details if any etc.
- **Ownership Details:** In this section, user needs to provide the ownership details of the collateral for which the collateral evaluation request is being submitted. Ownership details like Name of the owner(s) with their Party ID and ownership percentage can be provided in this section.
- **Seniority Details:** In this section, user needs to enter the details of bank with which the collateral is already pledged.



- **Upload Documents:** This section lists all the documents, which are required to be submitted as part of collateral evaluation application and user will be required to upload all the mandatory documents.

The home screen also displays the collateral evaluation application completion status with a progress bar. User can start filling up the application in any sequence i.e. user can click on any step and fill in the details. Application can be submitted for processing, only after filling the mandatory information required as a part of each step.



## Field Description

Field Name	Description
<b>Party Name</b>	Displays the primary party name of the user for which the collateral needs to be evaluated.
<b>Progress Bar</b>	Completion status of the Collateral Evaluation application is displayed graphically with the help of a progress bar.
<b>Collateral Details</b>	User can click on this step to add the details of the collateral, which is required to be evaluated.
<b>Ownership Details</b>	User can click on this step to fill in the ownership details of the Collateral.
<b>Seniority Details</b>	User can click on this step to add the Bank's details with which the collateral is already pledged.
<b>Upload Documents</b>	The user can click on this link for uploading the required documents.

2. Click the **Collateral Details** card. The **Collateral Details** screen appears.

## Collateral Details

## Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step for which details are to be filled for the collateral evaluation application. OR Click the Home link to navigate back to collateral evaluation summary page.
<b>Party Name</b>	Displays the primary party name of the user for which the collateral needs to be evaluated.
<b>What is the type of Collateral?</b>	Select the collateral type like Plant & Machinery, Vehicle, Stocks etc.
<b>Please provide a brief description of the collateral</b>	The description of the collateral, which is to be evaluated.
<b>What is the estimated value of this collateral?</b>	Select the currency and enter the estimated value of the collateral.

Field Name	Description
<b>In what currency the collateral should be evaluated?</b>	Select the currency in which collateral needs to be evaluated.
<b>Is insurance available for the collateral?</b>	Specify if collateral is secured with insurance or not.
<b>What is the insurance expiry date?</b>	The date of expiry of the insurance, if collateral is secured with insurance. This field appears if you select Yes option against Is insurance available for the collateral?
<b>From what date the collateral is available?</b>	The date from which Collateral will be available to the bank.
<b>Do you have any specific instructions for us?</b>	The remarks/ instructions that needs to be communicated to the bank.

3. From the **What is the type of collateral?** list, select the appropriate collateral type.
4. In the **Please provide a brief description of the collateral** field, enter the description of the collateral.
5. From the **What is the estimated value of this collateral?** list, select the appropriate currency and enter the estimated collateral value.
6. From the **In what currency the collateral should be evaluated?** list, select the appropriate currency in which collateral needs to be evaluated.
7. In the **Is insurance available for the collateral?** field, select whether the insurance is available or not for the collateral.
  - a. If you select **Yes** option, select the insurance expiration date from the **What is the insurance expiry date?** field.
8. In the **From what date the collateral is available?** field, select the date from which Collateral will be available to the bank.
9. In the **Do you have any specific instructions for us?** field, enter the remarks/ instructions that needs to be communicated to the bank, if any.
10. Click **Continue** to go to the next step. The **Ownership Details** screen appears.
  - OR
  - Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).
  - OR
  - Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.
  - OR
  - Click **Back** to navigate back to the previous screen.

## Ownership Details

Maker ATM/Branch English Third Party

Ownership Details

Home / Ownership Details Sunrise Coffee

Please complete the step by clicking on continue at the respective stage.  
Confirm if the collateral has single or joint ownership.

Name of the Owner Joe Turner	Party ID of the owner with Futura Bank 004308
Ownership Percentage (%) 100	Primary Owner <input checked="" type="checkbox"/>

[Add Owner](#)

[Continue](#) [Save as Draft](#) [Cancel](#) [Back](#)

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## Field Description

Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details have to be filled for the collateral evaluation application. OR Click the <b>Home</b> link to navigate back to collateral evaluation summary page.
<b>Party Name</b>	Displays the party name of the user for which the collateral needs to be evaluated.
<b>Name of the Owner</b>	The name of the collateral owner.
<b>Party ID of the owner with Futura Bank</b>	The party id for collateral owner associated with the Bank.
<b>Ownership Percentage (%)</b>	Enter ownership percentage associated with collateral. If a single ownership then ownership percentage should be 100 % and if an ownership is joint with multiple owners then addition of percentage shared between all owners should be equal to 100 %.
<b>Primary Owner</b>	Enable the toggle switch against the details of Primary owner. This will define if the owner is the primary owner of the collateral.
<b>Add Owner</b>	The link to add additional co-owner(s) details with whom collateral ownership is shared.

- In the **Name of the Owner** field, enter the name of the collateral owner.
- In the **Party ID of the owner with Futura Bank** field, enter the party id for collateral owner.

13. In the **Ownership Percentage (%)** field, enter the percentage of ownership associated with collateral.
14. Click the **Primary Owner** toggle button, if the details entered are of the primary owner.
15. Click **Continue** to go to the next step. The **Seniority Details** screen appears.  
OR  
Click the **Add Owner** link to add the details of co-owners, if the collateral is shared by more than one owner.  
OR  
Click the **Remove Owner** link if you want to remove the added owner details.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer [Save as Draft](#) section).  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.  
OR  
Click **Back** to navigate back to the previous screen.

## Seniority Details

Maker ATM/Branch English Third Party

136 Welcome, sreeharsha Industries Last login 23 Apr 05:21 PM

Home / Seniority Details

Sunrise Coffee

Please complete the step by clicking on continue at the respective stage.

Provide the charge details for the collateral.

Is this collateral already charged?

Yes  No

With how many Banks this collateral is already charged?

One  Two

Details of Primary Bank/Entity where collateral is pledged

Bank/Entity Name	Jp Morgan	Percentage Pledged	25
Point of Contact	Nick Thomas	Branch Name	London Link Road
Branch Address Line 1	Park Avenue	Branch Address Line 2	opp Metro stn
City	London	State	London
Country	United Kingdom	Zip Code	541000
Branch Email Address	nick@jp.com	Branch Contact Number	44556551101

Details of Secondary Bank/Entity where collateral is pledged

Bank/Entity Name	RBS	Percentage Pledged	20
Point of Contact	John Carrier	Branch Name	London Avenue
Branch Address Line 1	Business Crop	Branch Address Line 2	Near Industry By pass
City	London	State	London
Country	United Kingdom	Zip Code	421234
Branch Email Address	john@rbs.com	Branch Contact Number	441122345678

[Continue](#) [Save as Draft](#) [Cancel](#) [Back](#)

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**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details are to be filled for the collateral evaluation application. OR Click the Home link to navigate back to collateral evaluation summary page.
<b>Party Name</b>	Displays the primary party name of the user for which the collateral needs to be evaluated.
<b>Is this collateral already charged?</b>	Specify if there is any existing charge on the collateral. The options are: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>
<b>With how many Banks this collateral is already charged?</b>	The number of banks/ financial institute with which collateral is already charged (pledged). The options are: <ul style="list-style-type: none"> <li>• One</li> <li>• Two</li> </ul>
<b>Details of Primary Bank/ Entity where collateral is pledged</b>	
Below fields capture the details of First Charge Holder	
<b>Bank/ Entity Name</b>	The name of the bank / financial institute, where the collateral is already pledged.
<b>Percentage Pledged</b>	The percentage of charge on the collateral by Primary Bank / financial institute.  The charged percentage must be always less than 100%.
<b>Point of Contact</b>	Name for the point of contact of the bank / financial institute where the collateral is pledged.
<b>Branch Name</b>	The branch name of bank/financial institute.
<b>Branch Address Line 1 -2</b>	The branch address where bank /financial institute is located.
<b>City</b>	The city in which bank /financial institute is located.
<b>State</b>	The state name where bank /financial institute is located.

Field Name	Description
<b>Country</b>	The country in which bank /financial institute is located.
<b>Zip Code</b>	The zip code of the area where bank /financial institute is located.
<b>Branch Email Address</b>	The email address of the bank branch.
<b>Branch Contact Number</b>	The contact number of the bank branch.

#### **Details of Secondary Bank/ Entity where Collateral is pledged**

This section appears if you select **Two** in the field, “**With how many Banks this collateral is already charged?**”

---

**Note:** Fields that appear in this section are same as described in **Details of Primary Bank/ Entity where collateral is pledged** section.

---

16. In the **Is this collateral already charged** field, select the appropriate option whether collateral is already charged or not.
17. In the **With how many Banks this collateral is already charged** field, select the appropriate option.
18. In the **Bank/ Entity Name** field, enter the name of the bank / financial institute, which holds an existing charge on the collateral.
19. In the **Percentage Pledged** field, enter the percentage of charge held by the bank / financial institute.
20. In the **Point of Contact** field, enter the name of the contact person of the bank.
21. In the **Branch Name** field, enter the name of bank branch.
22. In the **Branch Address Line 1 and 2** field, enter the address of the bank.
23. In the **City** field, enter the city to of the bank branch.
24. In the **State** field, enter the state of the bank branch.
25. From the **Country** list, select the country of the bank branch.
26. In the **Zip Code** field, enter the zip code of the bank branch.
27. In the **Branch Email Address** field, enter the email address of the bank branch.
28. In the **Branch Contact Number** field, enter the contact number of the bank branch.
29. In the **Details of Secondary Bank/ Entity where Collateral is pledged** section, enter the relevant details, if you have selected option **Two** in the field “**With how many Banks this collateral is already charged?**”
30. Click **Continue** to go to the next step. The **Upload Documents** screen appears.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer Save as Draft section).  
OR

Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.  
OR  
Click **Back** to navigate back to the previous screen.

---

**Note:** Once the application is saved as draft, the user will be able to resume the application from Application Tracker.

---

## Upload Documents

Following screen is shown when user clicks on 'Upload Documents' step from the 'Collateral Evaluation Summary Page' or on accessing the step from breadcrumb option available as a part of each step details screen. As a part of this step, corporate user can see the list of documents that needs to be submitted for applying for a Collateral Evaluation. User can upload the documents and proceed with the application. The list of documents displayed here are fetched from integrated mid-office/back office application.


This screen lists down all documents required to initiate the evaluation process of the collateral. The list of documents listed here are fetched from mid-office/back-office application.

## Field Description

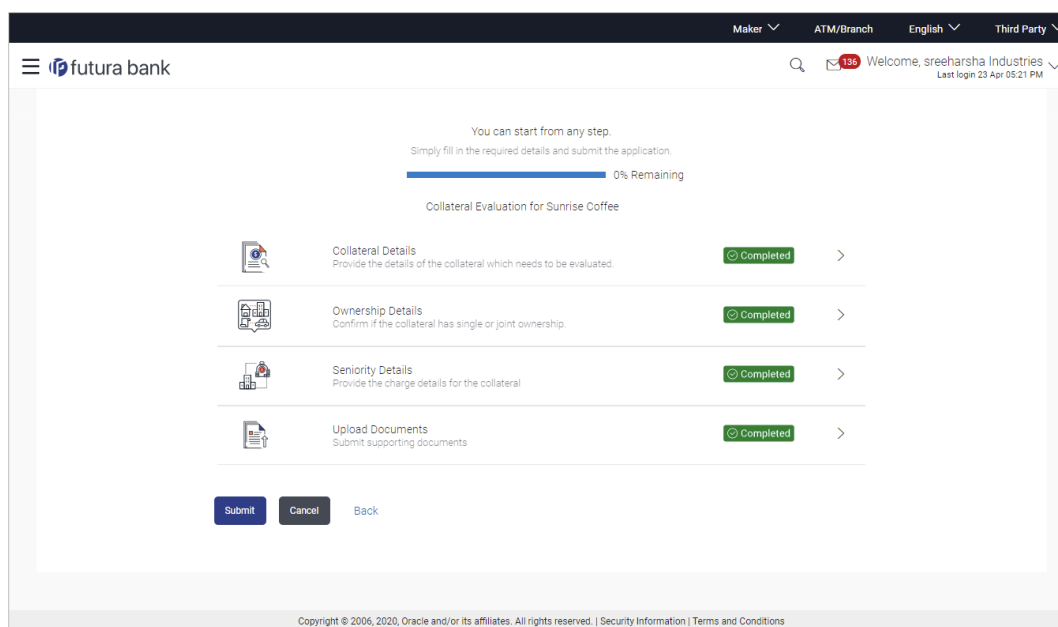
Field Name	Description
<b>Navigating path to the step</b>	Select the step from the drop- down list to navigate to the step in which details are to be filled for the collateral evaluation application. OR Click the <b>Home</b> link to navigate back to collateral evaluation summary page.
<b>Party Name</b>	Displays the party name of the user for which the collateral needs to be evaluated.



Field Name	Description
<b>Document Name</b>	List of documents that the corporate is expected to submit as part of Collateral Evaluation application along with the option to upload the document.  The list of the documents are fetched from the mid-office based on the selected application type.

31. Click  to browse and upload the required document to process the application.
32. Select the appropriate file to be uploaded, and click Open to upload the documents.
33. Click **Continue**. The **Collateral Evaluation** Home screen with the completion of all the steps appears.  
OR  
Click **Save as Draft** to save the application as a draft. The application gets saved as a draft prompting the user to save the application with the draft name. (For more information, refer **Save as Draft** section.)  
OR  
Click **Cancel** to cancel the transaction and navigate to the **Dashboard** Screen.  
OR  
Click **Back** to navigate back to the previous screen.

## Collateral Evaluation



The screenshot displays the 'Collateral Evaluation for Sunrise Coffee' home screen. At the top, there's a navigation bar with 'Maker', 'ATM/Branch', 'English', and 'Third Party' dropdowns. Below that, the Futura Bank logo and user information 'Welcome, sreeharsha Industries' are visible. A progress indicator shows '0% Remaining'. The main content area lists four steps, all marked as 'Completed':

- Collateral Details**: Provide the details of the collateral which needs to be evaluated.
- Ownership Details**: Confirm if the collateral has single or joint ownership.
- Seniority Details**: Provide the charge details for the collateral.
- Upload Documents**: Submit supporting documents.

At the bottom, there are three buttons: 'Submit' (blue), 'Cancel' (grey), and 'Back' (blue).

34. Click **Submit**.  
OR  
Click the link against each card to view the **Collateral Details/ Ownership Details/ Seniority Details/ Upload Documents** section details.  
OR  
Click **Cancel** to cancel the operation and to navigate back to 'Dashboard'.  
OR  
Click **Back** to navigate back to the previous screen.

35. The Collateral Evaluation - Review screen appears.

### Collateral Evaluation – Review

The screenshot shows the 'Collateral Evaluation - Review' screen in the Futura Bank system. The page header includes the bank logo, a search bar, and user information for 'Sreeharsha Industries'. A yellow notification bar at the top states: 'REVIEW: You initiated a request for Collateral Evaluation. Please review details before you confirm!'. Below this are four expandable sections:

- Collateral Details:** Type: VHCL, Description: Truck, Estimated Value: XOF500,000.00, Evaluated Currency: XOF. Includes a 'Show More' button.
- Ownership Details:** Name of the Owner: John, Party ID of the owner: 578900, Ownership Percentage (%): 100.00, Primary Owner: Yes. Includes a 'Show More' button.
- Seniority Details:** Collateral Charged: false. Includes a 'Show More' button.
- Upload Documents:** Application Form. Includes a 'Show More' button.


At the bottom, there is a 'Terms and conditions' section with a checked checkbox 'I agree to the terms and conditions'. Below this are buttons for 'Confirm', 'Cancel', 'Back', and 'Download'. A footer contains copyright information and a 'Help' button.

36. Click the Terms and Conditions link to view the terms and conditions.

37. Select I agree to the Term & Conditions check box to accept the terms and conditions.

38. Verify the details, and click **Confirm**.

OR

Click  against the section that you want to edit. The screen appears in editable form.

OR

Click **Show More** to view the **Collateral Details/ Ownership Details/ Seniority Details/ Upload Documents** section details.

OR

Click **Cancel** to cancel the operation and to navigate back to 'Dashboard'.

OR

Click **Back** to navigate back to the previous screen.

OR

Click **Download** to download and view the collateral evaluation details in PDF format.

39. On successful submission, confirmation message for initiating the collateral evaluation appears along with the Application ID to track the status of your application and status of the application.

Click the **Go To Dashboard** link to go to the **Dashboard** screen.

OR

Click the **Go To Application Tracker** link to go to the **Application Tracker** screen.

OR

Click the **New Collateral Evaluation** link to initiate new collateral Evaluation application.

### Collateral Evaluation – Confirm

The screenshot shows the 'Collateral Evaluation' confirmation page in the Futura Bank portal. The page features a green confirmation banner with a checkmark icon and the text 'CONFIRMATION Collateral Evaluation application submitted successfully.' Below this, the following details are listed: Reference Number (240475376BD7), Host Reference Number (APP201156341), and Status (Completed). A section titled 'What would you like to do next?' contains three icons with corresponding links: 'Go To Dashboard', 'Go to Application Tracker', and 'New Collateral Evaluation'. The page footer includes copyright information: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

[Home](#)

## 7. Collateral Revaluation

Using Collateral revaluation function, corporate user can request for revaluation of an existing collateral. Generally a corporate would request for revaluation of a collateral if the market value of the pledged collateral has changed.

Corporate user needs to provide the reason for getting the collateral revaluated and the same gets submitted to mid office/back office user. Corporate user can also upload documents as part of collateral re-valuation application.

User can track the status of the collateral re-valuation application using Application Tracker available within OBDX and can also view, download and accept or reject the Collateral Revaluation offer generated by the mid office/back office.

### Prerequisites:

- Party preference is maintained
- Corporate users are created
- Approval rule set up for corporate user to perform the actions

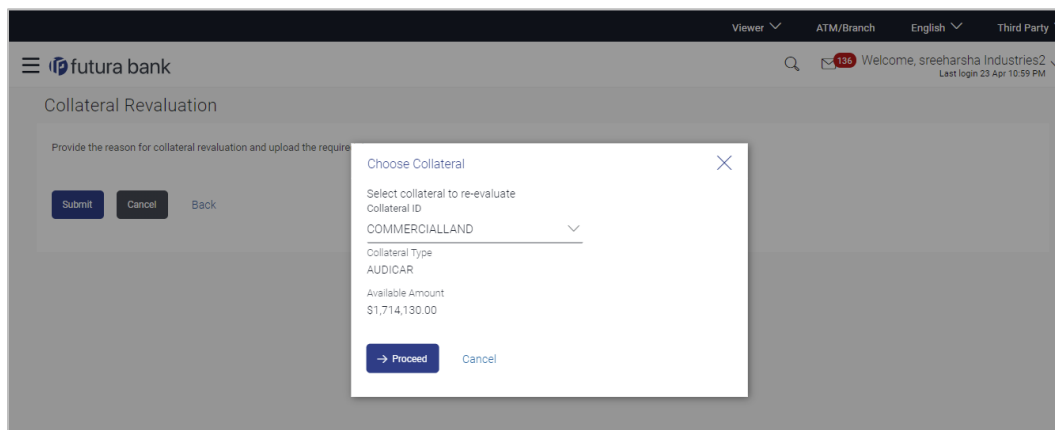
### How to reach here:

*Toggle Menu > Credit Facility Management > Collaterals > Collateral Revaluation*

### To request for re-evaluation of a collateral:

40. Navigate to the Collateral Revaluation option. Choose Collateral pop-up appears.

### Choose Collateral



### Field Description

Field Name	Description
<b>Select collateral to re-evaluate Collateral ID</b>	Select the collateral ID of the collateral that needs to be revaluated from the list of available collateral IDs.

Field Name	Description
<b>Collateral Type</b>	Displays the collateral type under which the selected collateral is defined.
<b>Available amount</b>	Displays the current available amount for the selected collateral.

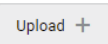
41. From Collateral ID list, select the collateral for revaluation.
42. Click **Proceed**. The Collateral Revaluation Application screen appears.  
OR  
Click **Cancel** to cancel the transaction and navigate to the Dashboard Screen.

### Collateral Revaluation Details

### Field Description

Field Name	Description
<b>Collateral Details</b>	
<b>Collateral ID</b>	The unique collateral ID and description of the collateral.
<b>Collateral Amount</b>	The total collateral amount of the selected collateral.

Field Name	Description
<b>Utilized Amount</b>	The total utilized amount of the collateral.
<b>Available Amount</b>	The current available amount for collateral.
<b>Revision Date</b>	The next revaluation date of the collateral.
<b>What is the reason for revaluation?</b>	Enter the reason for getting the collateral revaluated.
<b>Do you have any specific instructions for us?</b>	Enter any remarks/instructions, which needs to be communicated to the bank.
<b>Upload Documents</b>	This field lists down all the documents, which are required to be submitted as part of Collateral revaluation application. The user can upload the required documents against the list of documents getting displayed.

43. Click **Change Collateral**, if you want to change the selected collateral for revaluation.
44. In the 'What is the reason for revaluation?' field, enter the reason of revaluation of the collateral.
45. In the 'Do you have any specific instructions for us?' field, enter remarks/instructions of a collateral, if any.
46. Click  to browse and upload the required documents to process the application.
47. Select the appropriate file to be uploaded, and click **Open** to upload the documents.
48. Click **Submit**.  
OR  
Click **Cancel** to cancel the operation and to navigate back to 'Dashboard'.  
OR  
Click **Back** to navigate back to the previous screen.
49. The Collateral Revaluation - Review screen appears.

## Collateral Revaluation – Review

Viewer ATM/Branch English

futura bank Search ...

Welcome, Sreeharsha Industries  
Last login 07 Jun 06:57 PM

### Collateral Revaluation

**Review**  
You initiated a request for Collateral Revaluation. Please review details before you confirm!

#### Collateral Revaluation Details

AUDICAR My Car		Utilized Amount	Available Amount	Revision Date
Collateral Amount	USD70,000.00	USD0.00	USD69,300.00	

What is the reason for revaluation?  
**Currency revaluation**

Do you have any specific instructions for us?

#### Upload Documents

Application Form

Collateral Documents

[Terms and conditions](#)  
 I agree to the Terms and conditions

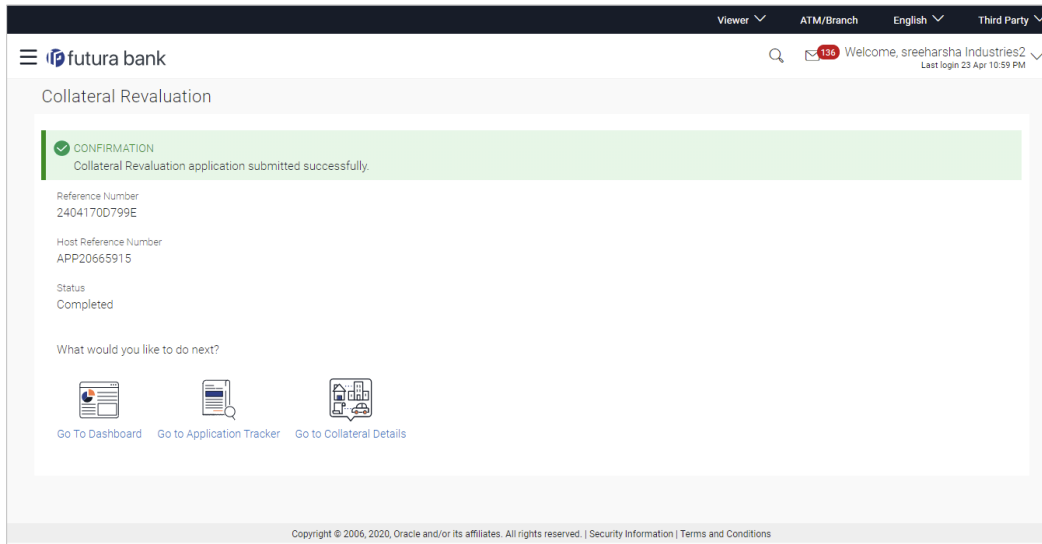
**Confirm** **Cancel** [Back](#) **Download**

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Help

50. Click the **Terms and Conditions** link to view the terms and conditions.
51. Select **I agree to the Term & Conditions** check box to accept the terms and conditions.
52. Verify the details, and click **Confirm**.  
OR  
Click **Cancel** to cancel the operation and to navigate back to 'Dashboard'.  
OR  
Click **Back** to navigate back to the previous screen.  
OR  
Click **Download** to download and view the collateral revaluation details in PDF format.
53. On successful submission, confirmation message for initiating the collateral revaluation appears along with the Application ID to track the status of your application and status of the application gets displayed.  
Click the **Go To Dashboard** link to go to the Dashboard screen.  
OR  
Click the **Go To Application Tracker** link to go to the Application Tracker screen.  
OR  
Click the **New Collateral Evaluation** link to initiate new collateral Evaluation application.

## Collateral Revaluation - Confirm



The screenshot shows a web application interface for Futura Bank. At the top, there is a navigation bar with the bank's logo, a search icon, and user information: "Welcome, sreeharsha Industries2" and "Last login 23 Apr 10:59 PM". Below the navigation bar, the page title "Collateral Revaluation" is displayed. A prominent green confirmation banner reads "CONFIRMATION" with a checkmark icon and the text "Collateral Revaluation application submitted successfully." Below this, the application details are listed: Reference Number (2404170D799E), Host Reference Number (APP20665915), and Status (Completed). A section titled "What would you like to do next?" offers three navigation options with icons: "Go To Dashboard", "Go To Application Tracker", and "Go To Collateral Details". The footer contains the copyright notice: "Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions".

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## 8. Application Tracker- Credit Facility

The Application Tracker enables the corporate to view the current status of submitted applications and also to retrieve and resume applications that have been saved as draft. User can search for the required application using various search criteria.

Through the application tracker, Corporate can perform the following actions:

- **Resume Draft Applications:** While filling out an application form, user has the option to save the application as draft, and the saved application can be viewed and resumed via application tracker.
- **Submitted Application Details:** The application tracker enables the corporate user to track the current status of the application and to view the details of submitted applications which were entered by the user at the time of application submission.
- **Offer Acceptance:** Corporate user can view, download and accept or reject the Collateral Agreement offer received from mid office/back office.

### How to reach here:

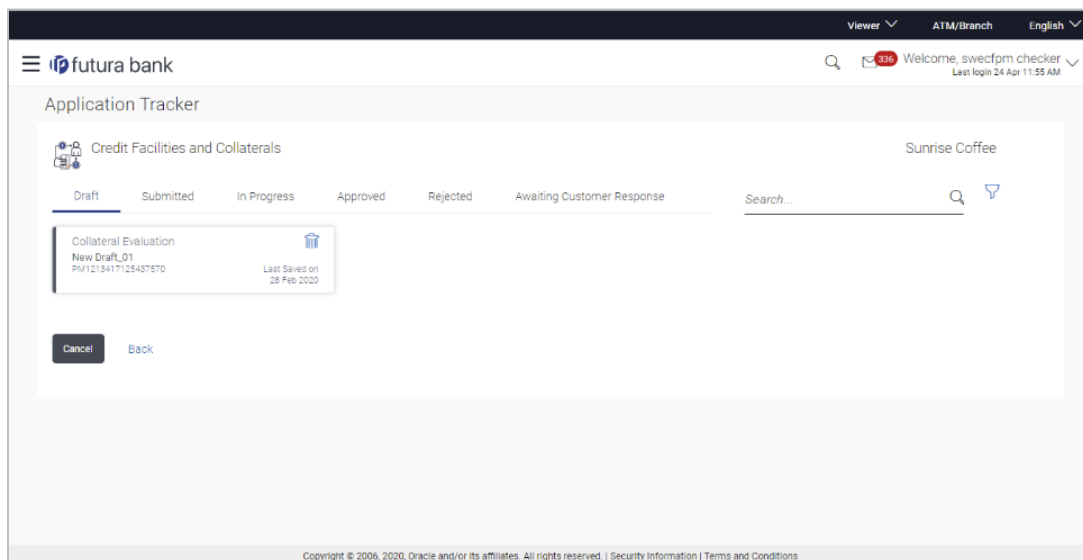
*Dashboard > Toggle menu > Application Tracker > Credit Facility and Collaterals*

### To track an application:

54. Click on the **Credit Facilities and Collaterals** option in **Select Module** section. The **Application Tracker- Credit Facilities and Collaterals** screen appears.

### Application Tracker - Credit Facilities and Collaterals



This screen lists down all the Credit Facility applications that are submitted or saved by the corporate user. All the submitted applications gets listed under different tabs (Submitted, In-progress, Approved, Rejected) depending upon their current status at mid office/back office application. Applications which are saved by user are available under Draft tab from where the user can select an application and can resume it.



**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Search</b>	Enter any key word to search the application in the selected tab.
<b>Filter</b>	
<b>Request Type</b>	To filter the applications based on request type. The options are: <ul style="list-style-type: none"> <li>• All</li> <li>• New Facility</li> <li>• Facility Amendment</li> <li>• Collateral Evaluation</li> <li>• Collateral Revaluation</li> </ul>
<b>Duration</b>	Option to filter the applications based on the time of submission. The options are: <ul style="list-style-type: none"> <li>• Last 7 Days</li> <li>• Last 15 Days</li> <li>• Last 1 Month</li> <li>• Last 3 Months</li> <li>• Last 6 Months</li> <li>• Last 1 Year</li> </ul>
<b>Search Result</b>	Applications summary in card form gets displayed basis on the search criteria entered.
<b>Application Summary</b>	
<b>Facility Request Type</b>	The type of request like 'New Facility' 'Facility Amendment', 'Collateral evaluation' etc.
<b>Request Name</b>	The name of the facility/collateral type for which the facility application is saved as draft.
<b>Application Reference Number</b>	The application reference number as generated by the bank at the time the application was saved as draft.

Field Name	Description
<b>Status</b>	<p>The current application's progress.</p> <p>The status can be:</p> <ul style="list-style-type: none"> <li>• Draft – applications which has not yet submitted and is just saved by the applicant</li> <li>• Submitted – application has been filled and submitted for further processing but action has not been taken by the Bank yet</li> <li>• In progress – application is getting processed in the mid office and is yet to be approved or rejected</li> <li>• Approved – application which are approved by back office/ middle office</li> <li>• Rejected – application which are rejected by back office/ middle office</li> <li>• Awaiting Customer Response: application, which are awaiting for customer response, so that bank, can take the required action once customer approve or reject Collateral Agreement offer.</li> </ul>
<b>Amount</b>	The facility/collateral amount in the application.
<b>Submitted On</b>	The date and time on which the application was submitted.
<b>Last Saved On</b>	The date and time on which the application was saved as draft. This is applicable for applications available under Draft tab.

55. Search or filter an application;  
 In the **Search By Transaction ID** field, enter the application reference number by which application is to be searched, and click  icon.  
 OR  
 Click  icon of the filter by list, the popup showing filter options opens.
- From the **Request Type** list, select the appropriate facility request type.  
 OR  
 From the **Duration** list, select the duration for which the applications needs to be tracked.
  - Click **Reset** to clear the criteria selected.
56. The widgets of facility application appears based on search criteria.  
 If you click the facility application card with the status as **Draft**, it opens the facility application details screen with pre-populated details that you have already entered and saved, you can update those details in the application form and submit the application.  
 OR  
 If you click on the application card with the status as "**Awaiting Customer Response**", It display the collateral agreement offer received from Back office and Application details Summary screen as submitted by the customer for **Collateral Evaluation or Revaluation** application. For more information, refer [Collateral Evaluation- Awaiting Customer Response](#) section.  
 OR  
 If you click on the application card with the status as **Submitted**, it opens the facility application details screen as 'submitted' by the customer.

OR  
Click **Cancel** to cancel the transaction.  
OR  
Click **Back** to navigate back to previous screen.

## 8.1 **Application Details**

Once the application is submitted by user, the application moves to different status which depends on the processing of application at the back office/mid office. Basis on the application status the application can be seen in the respective tabs available in application tracker.

If at any given time, during the life cycle of the application, the user wants to view the application details (details entered by him at the time of submitting the application), he can do the same using this function.

## Application Details

Search ...

Viewer
ATM/Branch
English

Welcome, Sreeharsha Industries
Last login 07 Jun 08:43 PM

### Application Tracker

**Collateral Evaluation** ACME Corporation

APP201506562  
Collateral applied for GBP7,500.00  
Submitted On 2020-05-29T14:26:36

<p>Type <b>VHCL</b></p> <p>Estimated Value <b>GBP7,500.00</b></p> <p>Insurance Available <b>No</b></p> <p>Specific Instructions <b>no</b></p>	<p>Description <b>My Car</b></p> <p>Evaluated Currency <b>GBP</b></p> <p>Collateral Available Date <b>29 May 2020</b></p>
---	---

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<p>Name of the Owner <b>Sonal</b></p> <p>Ownership Percentage (%) <b>100.00</b></p>	<p>Party ID of the owner <b>000409</b></p> <p>Primary Owner <b>Yes</b></p>
---	--

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<p>Collateral Charged <b>true</b></p> <p>Details of Primary Bank/Entity where collateral is pledged</p>	<p>Seniority Level <b>one</b></p>
---	---------------------------------------

<p>Bank/Entity Name</p> <p>Point of Contact</p> <p>Branch Address Line 1</p> <p>City</p> <p>Branch Email Address</p>	<p>Percentage Pledged</p> <p>Branch Name</p> <p>Branch Address Line 2</p> <p>State</p> <p>Zip Code</p> <p>Branch Contact Number</p>
--	---

[Show More](#)

Application Form FOLIODETE\_20190929135629.pdf

Collateral Documents

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Cancel
Back
Download

Help

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Party Name</b>	Displays the name of the party of the user for which the Collateral offer has been received and Application detail is being viewed.
<b>Application Type</b>	Displays the type of the application
<b>Application Reference Number</b>	Displays the application reference number as generated by the mid office/back office at the time the application was submitted.
<b>Status</b>	Displays the current application's status.
<b>Amount</b>	Displays the requested facility/collateral amount (depending upon the application type)
<b>Submitted On</b>	The date on which the application was submitted.
<b>Application Details</b>	This section displays the application entered by user at the time of application initiation

57. Click **Cancel** to cancel the transaction.

OR

Click **Back** to navigate back to previous screen.

OR

Click **Download** to download and view the application details in PDF format.

## 8.2 Offer Acceptance

Collateral Evaluation and Revaluation applications which are awaiting for customer's response are shown in 'Customer Awaiting Response' tab.

Bank assess the collateral and informs the customer about the value of the collateral that the Bank can offer, if the customer agrees to the value proposed by the bank and to the other Terms and Conditions, then the collateral gets pledged with the Bank.

User can view, download and accept or reject the Collateral Evaluation offer generated by the mid office/back office.

**Note:** Currently this feature is only supported for Collateral Evaluation and Revaluation applications

### Awaiting Customer Response list

The screenshot displays the 'Application Tracker' interface for 'futura bank'. The user is logged in as 'swefcom checker' and is viewing the 'Awaiting Customer Response' tab under the 'Credit Facilities and Collaterals' section. The interface shows a list of four applications:

Application Type	Application Reference Number	Collateral Amount	Submitted On
Collateral Evaluation	APP20435856	\$3,100,000.00	Submitted on 11 Apr 2020
Collateral Revaluation	APP20465915	\$433,270.00	Submitted on 09 Apr 2020
Collateral Evaluation	APP20415596	\$21,000,000.00	Submitted on 10 Feb 2020
Collateral Revaluation	APP20215439	\$10,000,000.00	Submitted on 21 Jan 2020

At the bottom of the application list, there are 'Cancel' and 'Back' buttons. The footer of the page contains the copyright notice: 'Copyright © 2006, 2020, Oracle and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

### Field Description

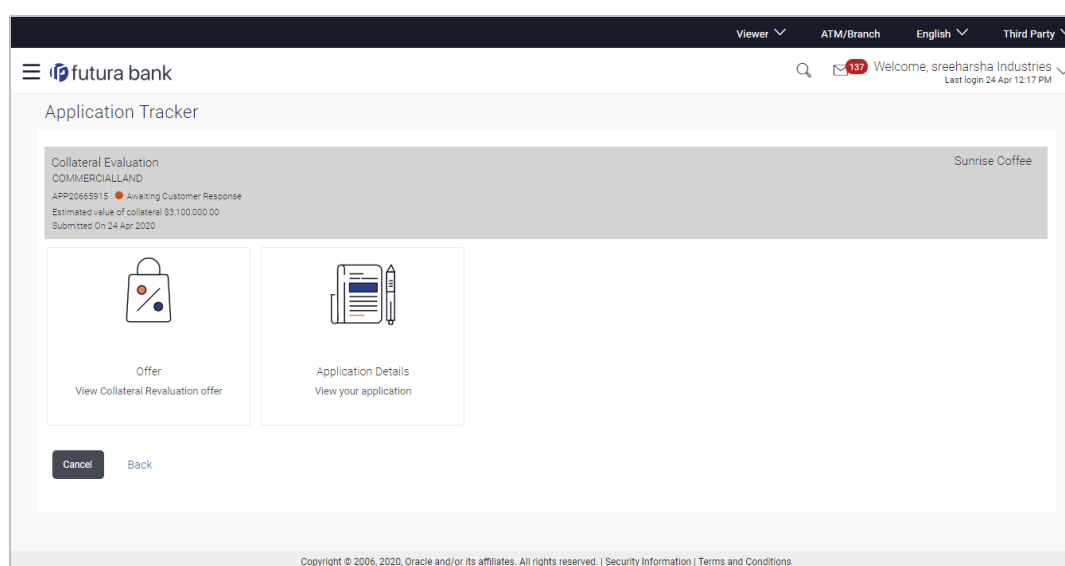
Field Name	Description
<b>Party Name</b>	Displays the name of the party of the user for which the Collateral offer has been received.
<b>Application Type</b>	Displays the type of the application whether Collateral Evaluation or Collateral Revaluation.
<b>Application Reference Number</b>	Displays the application reference number as generated by the mid office/back office at the time the application was submitted.
<b>Collateral Amount details</b>	Displays the estimated Collateral amount for Evaluation or Revaluation application.

Field Name	Description
------------	-------------

<b>Submitted On</b>	The date on which the application was submitted.
---------------------	--

58. Click on **Application Information** card to view the **Collateral Evaluation/ Revaluation** Application details.
59. The screen displays the Collateral Agreement **Offer** card and **Application Details** card.
- OR
- Click **Cancel** to cancel the transaction.
- OR
- Click **Back** to navigate back to previous screen.

### Offer Card



### Field Description

Field Name	Description
------------	-------------

<b>Party Name</b>	Displays the name of the party of the user for which the Collateral offer has been received.
-------------------	--

<b>Application Type</b>	Displays the type of the application whether Collateral Evaluation or Collateral Revaluation.
-------------------------	---

<b>Application Reference Number</b>	Displays the application reference number as generated by the mid office/back office at the time the application was submitted.
-------------------------------------	---



Field Name	Description
<b>Status</b>	Displays the current application's progress. The status can be: <ul style="list-style-type: none"> <li>Awaiting Customer Response: application, which are awaiting for customer response</li> </ul>
<b>Collateral Amount details</b>	Displays the estimated Collateral amount for Evaluation or Revaluation application.
<b>Submitted On</b>	The date on which the application was submitted.
<b>Offer</b>	Click on this card to view Collateral Agreement offer received from Mid Office / Back Office.
<b>Application Details</b>	Click on this card to view application detail, entered at the time of application submission

60. Click **Offer** card to view collateral Agreement Evaluation or Revaluation offer. The agreement for the collateral evaluation and revaluation application appears.

OR

Click **Application Details** to view the application details.

OR

Click **Cancel** to cancel the transaction.

OR

Click **Back** to navigate back to previous screen.

## Offer Details

Collateral Revaluation  
 OMMBUILDING  
 APP20465915 | Awaiting Customer Response  
 Estimated value of collateral \$3,100,000.00  
 Submitted On 27 Apr 2020

Offer

Collateral Code	COL191710055
Collateral Description	Desc
Collateral Currency	USD
Collateral Value	999.80
Ownership Type	Single
Charge Type	
Seniority of Charge	First
Review Recommendation	
Old Value	999.80
New Value	999.80

Accept Reject Cancel Back

## Field Description

Field Name	Description
------------	-------------

### Offers Details

<b>Party Name</b>	Displays the name of the party of the user for which the Collateral offer has been received.
-------------------	--

<b>Application Type</b>	Displays the type of the application whether Collateral Evaluation or Collateral Revaluation.
-------------------------	---

<b>Application Reference Number</b>	Displays the application reference number as generated by the bank at the time the application was submitted.
-------------------------------------	---

<b>Status</b>	Displays the current application's progress. The status can be:
---------------	--

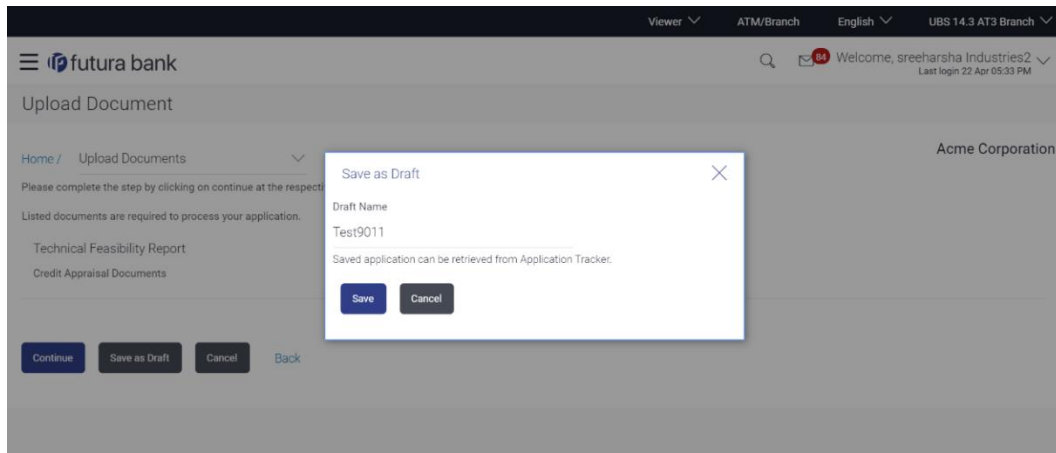
- Awaiting Customer Response: application, which are awaiting for customer response

Field Name	Description
<b>Collateral Amount details</b>	Displays the estimated Collateral amount for Evaluation or Revaluation application.
<b>Submitted On</b>	The date on which the application was submitted.
<b>Offer</b>	The collateral agreement received from Mid Office / Back Office.

61. Click the **Download Offer** icon to download the collateral agreement for the collateral evaluation and revaluation application.  
OR  
Click **Print Offer** icon to take printout of received application.
62. Click **Accept** to accept the collateral agreement offer.
- a. The popup message appears for confirmation.  
Click **Yes** to confirm.  
OR  
Click **No** to cancel the action.
- OR
- Click **Reject** to reject the collateral agreement offer.
- a. The popup message appears for confirmation.  
Click **Yes** to confirm.  
OR  
Click **No** to cancel the action.
- OR
- Click **Cancel** to cancel the transaction.
- OR
- Click **Back** to navigate back to previous screen.
63. The success message for accepting/rejecting the Collateral Agreement Offer appears along with the reference number.
64. Click the **Go To Dashboard** link to go to the Credit Facility Dashboard screen.  
OR  
Click the **Go To Application Tracker** link to go to the Application Tracker screen.  
OR  
Click the **New Collateral Evaluation** link to initiate new collateral Evaluation application.

### 8.3 Save as Draft

User can save facility application as a Draft if he is unable to fill the complete application in one go. The draft application can be resumed anytime later by the user. Once the application is saved, it will appear in the application tracker under 'Drafts' tab. User can select the draft application he wants to resume and fill in all the required details and submit that application.



### Field Description

Field Name	Description
<b>Draft Name</b>	Enter the name of the draft to save the application with a draft name.

65. In the **Draft Name** field, enter the name of the draft.
66. Click **Save**. The success message appears and application gets saved as a draft and appears as card in the **Application Tracker – Summary** screen.  
OR  
Click **Cancel** to cancel the operation and to navigate back to 'Dashboard'.
67. Click the **Go to Application** Tracker link to track your application.  
OR  
Click the **New Facility Application** link to apply for a new facility.  
OR  
Click the **Go To Dashboard** link to navigate to back to the Dashboard.

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